Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration Municipal Boundary Review PO Box 1645, Madison WI 53701 608-264-6102 wimunicipalboundaryreview@wi.gov https://doa.wi.gov/municipalboundaryreview

RECEIVED

Municipal Boundary Review Wisconsin Dept. of Admin.

April 6, 2022

Petitioner Information

Name: Brian and Mary Davies / 1014 Masters Street / Beloit, WI 53511

Phone: (608) 751-0805

Email:

Contact Information if different than petitioner:

Representative's Name: Jeff Garde / RH Batterman / 2857 Bartells Drive / Beloit, WI 53511

Phone: (608) 365-4464

E-mail: jgarde@rhbatterman.com

1. Town where property is located: Town of Beloit

2. Petitioned City or Village: City of Beloit

3. County where property is located: Rock

4. Population of the territory to be annexed: 2

5. Area (in acres) of the territory to be annexed: 2.377+/-

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): 6-2-397

Include these required items with this form:

1. X Legal Description meeting the requirements of <u>s.66.0217 (1) (c)</u> [see attached annexation guide]

2. X Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]

3. Signed Petition or Notice of Intent to Circulate [see attached annexation guide]

4. Check or money order covering review fee [see next page for fee calculation]

(2021)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)
 \$200 - 2 acres or less
 \$350 - 2.01 acres or more

\$600 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less \$600 - 2.01 to 10 acres \$800 - 10.01 to 50 acres \$1,000 - 50.01 to 100 acres \$1,400 - 100.01 to 200 acres \$2,000 - 200.01 to 500 acres \$4,000 - Over 500 acres

\$950 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: Department of Adr	ninistration
DON'T attach the check with staples, tape,	
THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPA BY THE REQUIRED FEE. THE DEPARTMENT'S 20-DAY STATUTORY REVIEW P COMMENCES UPON RECEIPT OF THE PETITION <u>AND</u> RE	ERIOD
Date fee & form received:	
Payer: May L Davies	Check Number: 2176
t	Check Date: 3-29-22
	Amount: <u>\$ 930</u>

ANNEXATION SUBMITTAL GUIDE

s. 66.0217 (5) THE PETITION

\times State the purpose of the petition:	-Direct annexation by unanimous approval; OR -Direct annexation by one-half approval; OR -Annexation by referendum.
X Petition must be signed by:	-All owners and electors, if by unanimous approval. -See <u>66.0217 (3) (a)</u> , if by one-half approval. -See <u>66.0217 (3) (b)</u> , if by referendum.

 \mathbf{X} State the population of the land to be annexed.

[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]

s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

X The land may NOT be described only by: -Aliquot part;

-Reference to any other document (plat of survey, deed, etc.);-Exception or Inclusion;-Parcel ID or tax number.

<u>s. 66.0217 (1) (g)</u> THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show: -A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified. -Bearings and distances along all parcel boundaries as described.

-All adjoiners as referenced in the description.

The map must include a graphic scale.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

<u>s. 66.0217</u> FILING

 \mathbf{X} The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by <u>s. 66.0217(4)</u>.



March 31, 2022

Mrs. Lori Stottler, Clerk-Treasurer City of Beloit 100 State Street Beloit, WI 53511

Re: Petition for Annexation to the City of Beloit RHB Project #34239

Dear City of Beloit:

Please accept the enclosed signed Petition for Annexation to the City of Beloit, along with any known submittal fees. The request is for one tax parcel located at 1014 Masters Street, being adjacent to the City of Beloit corporate limits. The statutory annexation method being used is Unanimous per Wisconsin Statutes s.66.0217(2).

Also included with the Petition is the Legal Description and Map meeting the requirements of Wisconsin Statutes s.66.0217(1). This map is also required to be submitted simultaneously to the Department of Administration for their review and comment.

If you have any questions on any of the submittal materials or need additional information or copies, please give us a call. Thank you.

R. H. BATTERMAN & CO., INC.

Engineers - Surveyors - Planners

KRISTIN Belongia

Kristin J. Belongia, PLS

pc: Department of Administration Mary Davies

PETITION FOR ANNEXATION AND/OR ATTACHMENT TO THE CITY OF BELOIT

Address of Property: 1014 Masters Street / Beloit, WI 53511

Property is located in (circle one):	Town of Turtle	Town of Beloit
r roperty is rocated in (circle one).	<u>rown or rurue</u>	<u><u><u> </u></u></u>

If applicable, please circle the Town of Turtle island in which the property is located:

Lindale Place Turtle Ridge Sherwood Drive N/A

If this property is located within the Town of Turtle, is it located within the **Boundary Adjustment Area** as outlined in the <u>Cooperative Boundary Agreement between the City of Beloit and Town of</u> <u>Turtle</u>? (If you are not sure, please leave blank for Planning staff to answer.) <u>YES</u> <u>NO</u>

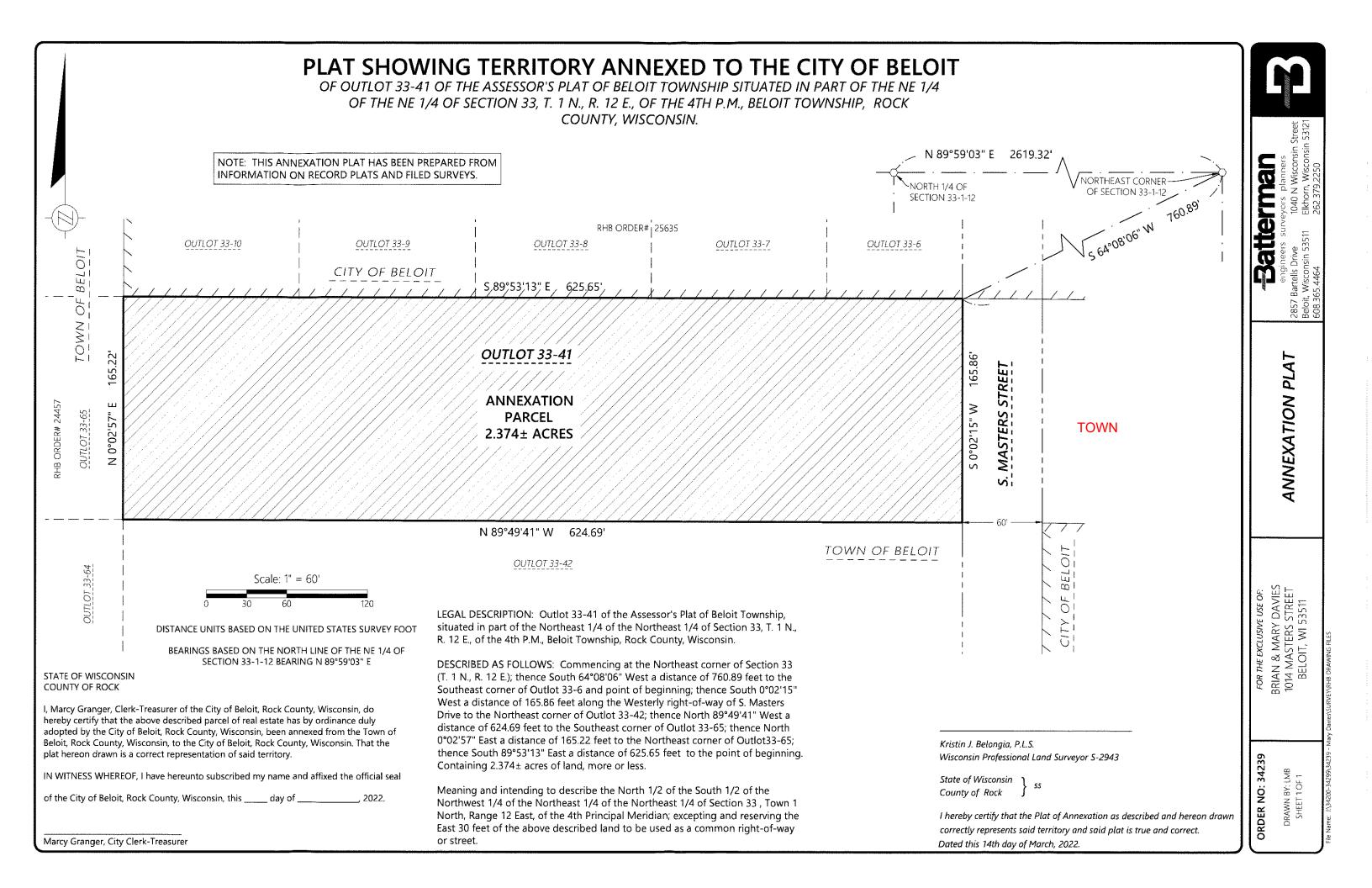
The current population or territory to be annexed and/or attached is 2 persons.

We the undersigned, constituting all of the owners of the real property in Rock County, Wisconsin, lying contiguous to the City of Beloit, or lying in a town island, respectfully petition the City Council of the City of Beloit to annex the territory described and shown on the attached scale map to the City of Beloit, Rock County, Wisconsin. (Plat of Annexation or Attachment must include a legal description of the subject property.)

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

We further respectfully request that this property be zoned _____ R1-A

Owner/Petitioner Signature:	Print Name:	Address:	Date:	
Maydrain	Mory Davies	1014MastersSt	3-29-22	
		Babit WI		
		· · ·		
Personally came before me this	s 29th day of Man	h_,2022,	the above named,	
	(day) (n	nonth) (year)		
Mary Davis		n to be the persons wl		
foregoing instrument and ackn		•		
	Com	I onle	L	
Connie Torkelson	Notary Publi	c, Rock County, Wiscon	nsin (SEAL)	
Notary Public, State of Wisconsi		permanent or expires on		
	My Commission is 1	permanent or expires on	:MX.26,200	



Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Petitioner: 1014 Masters Street	Petition Number: 14497
1. Territory to be annexed: From TOWN OF BELOIT	To CITY OF BELOIT
2. Area (Acres): <u>2.374</u>	
3. Pick one: 🖄 Property Tax Payments O	DR □ Boundary Agreement
a. Annual town property tax on territory to be annexed:	a. Title of boundary agreement
\$ 547. 23 (2021)	b. Year adopted
b. Total that will be paid to Town	c. Participating jurisdictions
b. Total that will be paid to Town (annual tax multiplied by 5 years): 52,738.	d. Statutory authority (pick one)
c. Paid by: 🗆 Petitioner 🛛 🖾 City 🛛 Village	□ s.66.0307 □ s.66.0225 □ s.66.0301
□ Other:	
□ Other:	2
5. Approximate present land use of territory:	
Residential: <u>100</u> % Recreational:% Com	nmercial:% Industrial:%
Undeveloped:%	
6. If territory is undeveloped, what is the anticipated use ?	r
Residential:% Recreational:% Com	nmercial:% Industrial:%
Other:%	
Comments: N/A	
7. Has a □ preliminary or □ final plat been submitted to the Pla	an Commission: 🛛 Yes 🙀 No
Plat Name: [Int of Annexation	
8. What is the nature of land use adjacent to this territory in the	ne city or village?
In the town?: <u>Pural Residential</u>	······································
In the town?: fural Pesidential	
9. What are the basic service needs that precipitated the requi	est for annexation?
Sanitary sewer	torm sewers
□ Police/Fire protection □ EMS □ Zo	oning
Other	

City/Village 💢 Yes 🗆 No	Town 🗆 Yes 💆 No
If yes, approximate timetable for providing se	ervice: City/Village Town
Sanitary Sewers immediate	iely 🖾 🗆
or, write in number of years	S
Water Supply immediately	
or, write in number of years	S
	supply to the territory proposed for annexation require capital ew lift stations, interceptor sewers, wells, water storage facilities)?
TYes No	
	Property has deferred Special charges for s rovements and their probable costs:
If yes, identify the nature of the anticipated impro	rovements and their probable costs:
1. Planning & Zoning:	
a. Do you have a comprehensive plan for the Ci	ty/Village/Town? 🗖 Yes □ No
Is this annexation consistent with your compre-	
b. How is the annexation territory now zoned?	Single- Fanily
, _	
c. How will the land be zoned and used if annex	xed? Single - Annily
	Will the annexation create a new ward or join an existing ward? For
nore information, please contact the Wisconsin Ele	election Commission at (608) 266-8005, elections@wi.gov or see their
nnexation checklist here: http://elections.wi.gov	<u>v/torms/el-100</u>
3. Other relevant information and comments bear	aring upon the public interest in the appearation:
	ang upon the public interest in the annexation.
Prepared by:	Please RETURN PROMPTLY to:
Prepared by: Town City Village Name: Drew Penningten	Please RETURN PROMPTLY to: wimunicipalboundaryreview@wi.gov
Name: Drew Pennington	wimunicipalboundaryreview@wi.gov
Name: Drew Pennington	wimunicipalboundaryreview@wi.gov

Schmidtke, Erich J - DOA

From:	MICHELLE SCHULTZ <michelle.schultz@co.rock.wi.us></michelle.schultz@co.rock.wi.us>
Sent:	Wednesday, April 13, 2022 1:05 PM
То:	Schmidtke, Erich J - DOA
Subject:	RE: Proposed Beloit Annexation

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Erich,

Legal looks good.

Thanks,

Michelle

Michelle Schultz Rock County, State of Wisconsin Real Property Lister / LIO 51 S. Main St. Janesville, WI 53545 <u>michelle.schultz@co.rock.wi.us</u> (608) 757-5607

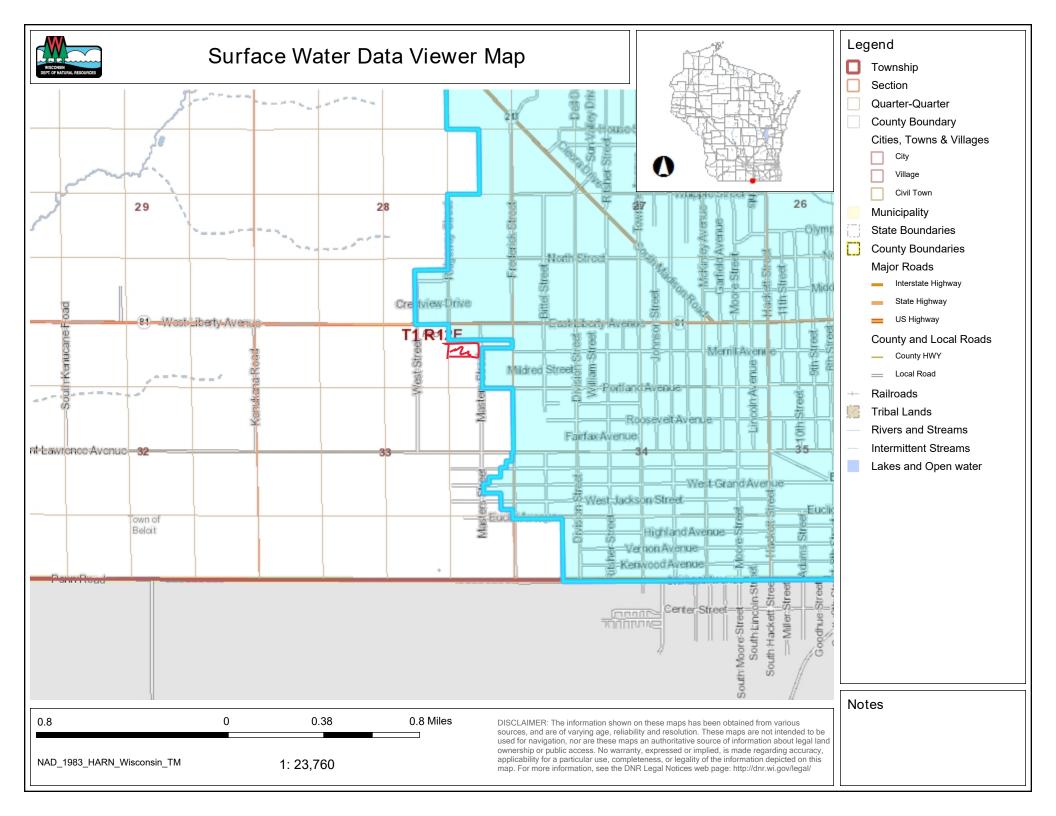
From: Schmidtke, Erich J - DOA [mailto:Erich.Schmidtke@wisconsin.gov]
Sent: Wednesday, April 13, 2022 12:00 PM
To: MICHELLE SCHULTZ < MICHELLE.SCHULTZ@co.rock.wi.us>
Subject: Proposed Beloit Annexation

Hello Michelle, Here is a proposed annexation to City of Beloit for your review and thoughts and comments. Thank you, Erich



Erich Schmidtke Municipal Boundary Review - DOA 101 East Wilson Street PO Box 1645, Madison, WI 53701 (608) 264-6102 erich.schmidtke@wisconsin.gov http://doa.wi.gov/municipalboundaryreview





Township Nº I N. Range Nº 12 East 4th Mer. (Wis. Ser.)



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TONY EVERS GOVERNOR KATHY BLUMENFELD SECRETARY Municipal Boundary Review PO Box 1645, Madison WI 53701 Voice (608) 264-6102 Fax (608) 264-6104 Email: wimunicipalboundaryreview@wi.gov Web: http://doa.wi.gov/municipalboundaryreview

April 27, 2022

MARCY GRANGER, CLERK CITY OF BELOIT 100 STATE STREET BELOIT, WI 53511-6234 KARRY DEVAULT, CLERK TOWN OF BELOIT 2445 S AFTON RD BELOIT, WI 53511-8666

Subject: 1014 MASTERS STREET ANNEXATION

The proposed annexation submitted to our office on April 06, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF BELOIT**, which is able to provide needed municipal services.

FYI: Our calculations show that the metes and bounds description and scale map of the territory to be annexed contain a 1.0' misclosure error.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14497 with your ordinance.** Ordinance filing checklist available at <u>http://mds.wi.gov/</u>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <u>mds@wi.gov</u> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <u>http://mds.wi.gov/View/Petition?ID=2571</u> Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Spand Le

Erich Schmidtke, Municipal Boundary Review

DETITION EILE NO. 14407

PETITION FILE NO. 14497

cc: petitioner