

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<https://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: **KRIS CAREW OF PM ENTERPRISES DBA NEW LONDON BUILDING SUPPLY**

Phone: **920-284-4381 OR 920-982-3832**

Email: **kris@nlbs.net**

**RECEIVED**

**May 25, 2022**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

## Contact Information if different than petitioner:

Representative's Name: **KRIS CAREW**

Phone: **920-284-4381 OR 920-982-3832**

E-mail: **kris@nlbs.net**

1. Town where property is located: **Town of Horton**

2. Petitioned City or Village: **City of New London**

3. County where property is located: **Outagamie County**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **.51 ACRES**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):  
**120068701**

## Include these required items with this form:

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- ☒ Check or money order covering review fee [see next page for fee calculation]

(2021)

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$200 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$200 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$400 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

**Include** check or money order, payable to: **Department of Administration**

**DON'T attach the check with staples, tape, ...**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 5-24-22

Payer: PM Enterprises

Check Number: 515

Check Date: 11-11-21

Amount: 400<sup>00</sup>

# CITY OF NEW LONDON



WI Department of Administration  
Municipal Boundary Review  
PO 1645  
Madison, WI 53701

Please find enclosed a copy of Request for Annexation Review and requested map with legal description. This request is to annex property from the Town of Hortononia to the City of New London at East and Park St (New London Building Supply).

Contact me with any questions at [nlemke@newlondonwi.org](mailto:nlemke@newlondonwi.org) or (920) 982-8500 ext. 101

Thank you,

A handwritten signature in cursive script that reads "Nicole Lemke".

Nicole Lemke  
City Clerk

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL  
PURSUANT TO SECTION 66.0217(2), WI STATS. WHERE  
ELECTORS RESIDE IN TERRITORY**

We, the undersigned, constituting all of the electors and all of the owners of the following described territory located in the Town of Hortonia, Outagamie County, Wisconsin lying contiguous to the City of New London petition the Honorable Mayor and Common Council of the City of New London to annex the territory described below and shown on the attached scale map, as permitted by Chapter 66 of the WI Statutes to the City of New London, Outagamie County, Wisconsin.

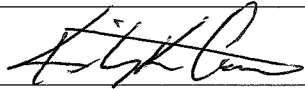
**Description of parcel to be annexed from the Town of Hortonia to the City of New London:**

Insert legal description of property to be annexed in this area and/or attach CSM map.

*Lots 29-35 of the attached map.  
.51 Acres*

The current population of such property is none.

We, the undersigned, request that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation, or consolidation proceedings, if any.

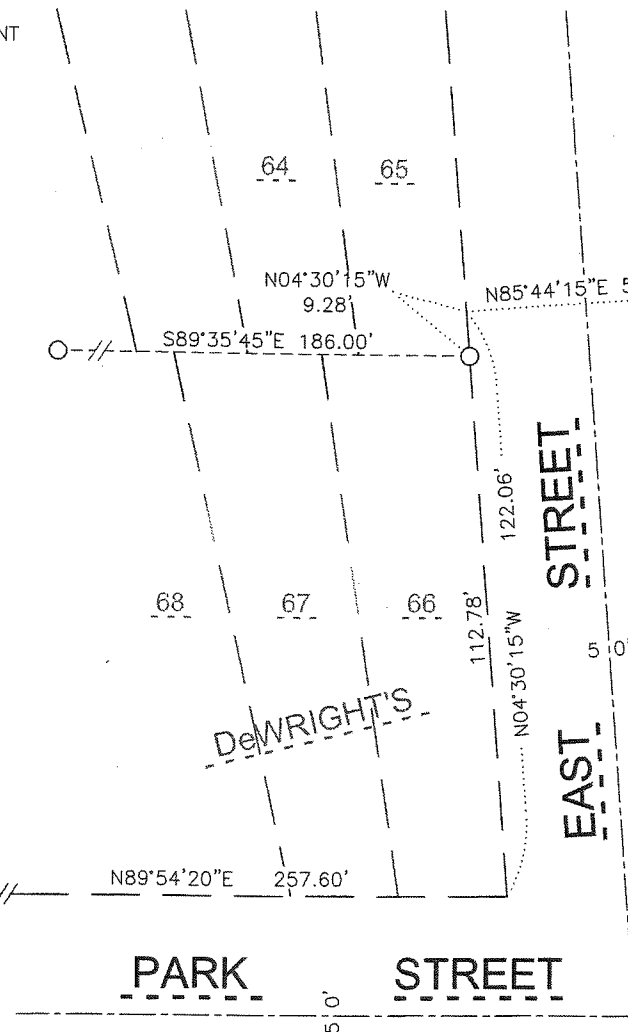
Signature of Petitioners	Date of Signing	Owner	Elector	Address
	11/11/21	X		1718 Mill St. New London, WI 54861

\*\* If elector, √ "elector" in the appropriate box; if owner, √ "owner" in the appropriate box.

WEST 1/4 CORNER  
SECTION 18  
T22N, R15E  
HARRISON MONUMENT

2639.85'  
1202.45'  
S00°01'31"W

SOUTHWEST CORNER  
SECTION 18  
T22N, R15E  
HARRISON MONUMENT



LOT 1  
C.S.M. NO. 3979  
PARCEL NO. 33-3058-411  
OWNER: PM ENTERPRISES OF NEW LONDON LLC  
DOCUMENT NO. 1680109

37  
PARCEL NO. 12-0071-000  
OWNER: GLENN & JERRI PROCKNOW  
DOCUMENT NO. 2039621  
36

CITY

RAILROAD

CANADIAN NATIONAL

BEARINGS ARE REFERENCED TO THE  
OUTAGAMIE COUNTY COORDINATE SYSTEM  
NAD83(1991) IN WHICH THE WEST LINE  
OF THE SOUTHWEST 1/4 OF SECTION  
18, BEARS S 00°01'31" W  
1" = 40'  
0 40 80  
SCALE IN FEET

### LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- 3/4" REBAR FOUND
- RAILROAD SPIKE FOUND
- GOVERNMENT CORNER

CURVE DATA  
C1  
R = 3869.83'  
Δ = 002°44'09"  
L = 184.78'  
Ch = S 06°40'44" E 184.76'

### LEGAL DESCRIPTION:

LOTS 29, 30, 31, 32, 33, 34 AND 35, OF DEWRIGHT'S ADDITION TO THE SUBURBS OF THE CITY OF NEW LONDON, LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 18, TOWNSHIP 22 NORTH, RANGE 15 EAST, TOWN OF HORTONIA, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

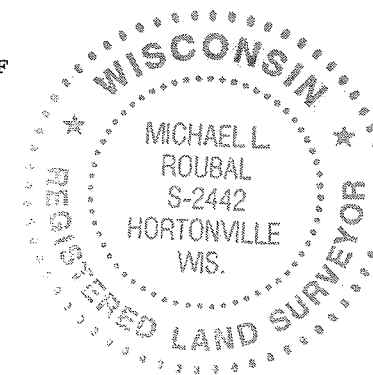
COMMENCING AT THE WEST 1/4 OF SAID SECTION 18; THENCE SOUTH 00 DEGREES 01 MINUTES 31 SECONDS WEST, ALONG THE WEST LINE OF THE SOUTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1202.45 FEET; THENCE NORTH 89 DEGREES 54 MINUTES 20 SECONDS EAST, ALONG THE WESTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF PARK STREET AND ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 1964.83 FEET; THENCE NORTH 89 DEGREES 34 MINUTES 22 SECONDS EAST, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF PARK STREET, A DISTANCE OF 50.13 FEET TO THE POINT OF BEGINNING; THENCE NORTH 04 DEGREES 30 MINUTES 15 SECONDS WEST, ALONG THE EAST RIGHT-OF-WAY LINE OF EAST STREET, A DISTANCE OF 175.56 FEET; THENCE NORTH 85 DEGREES 44 MINUTES 15 SECONDS EAST, ALONG THE NORTH LINE OF LOT 35, DEWRIGHT'S ADDITION, A DISTANCE OF 119.96 FEET; THENCE 184.78 FEET ALONG AN ARC OF A CURVE TO THE LEFT, ALONG THE WEST RIGHT-OF-WAY LINE OF CANADIAN NATIONAL RAILROAD, SAID CURVE HAVING A RADIUS OF 3869.83 FEET AND A CHORD THAT BEARS SOUTH 06 DEGREES 40 MINUTES 44 SECONDS EAST, 184.76 FEET; THENCE SOUTH 89 DEGREES 48 MINUTES 22 SECONDS WEST, ALONG THE NORTH LINE OF CERTIFIED SURVEY MAP NO. 3979, A DISTANCE OF 127.33 FEET TO THE POINT OF BEGINNING. CONTAINING 22,081 SQUARE FEET [0.51 ACRES].

### SURVEYOR'S CERTIFICATE

I, MICHAEL L. ROUBAL, HEREBY CERTIFY THAT I HAVE SURVEYED THIS PROPERTY AND THIS MAP IS A TRUE REPRESENTATION THEREOF AND IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, A TRUE AND ACCURATE REPRESENTATION THEREOF.

DATED THIS THE 23RD DAY OF JUNE, 2021

MICHAEL L. ROUBAL,  
PROFESSIONAL LAND SURVEYOR S-2442



### PLAT OF SURVEY

LOTS 29, 30, 31, 32, 33, 34 AND 35, OF DEWRIGHT'S ADDITION TO THE SUBURBS OF THE CITY OF NEW LONDON, LOCATED IN THE TOWN OF HORTONIA, OUTAGAMIE COUNTY, WISCONSIN  
SURVEY FOR: NEW LONDON BUILDING SUPPLY  
1718 MILL STREET  
NEW LONDON, WI 54961

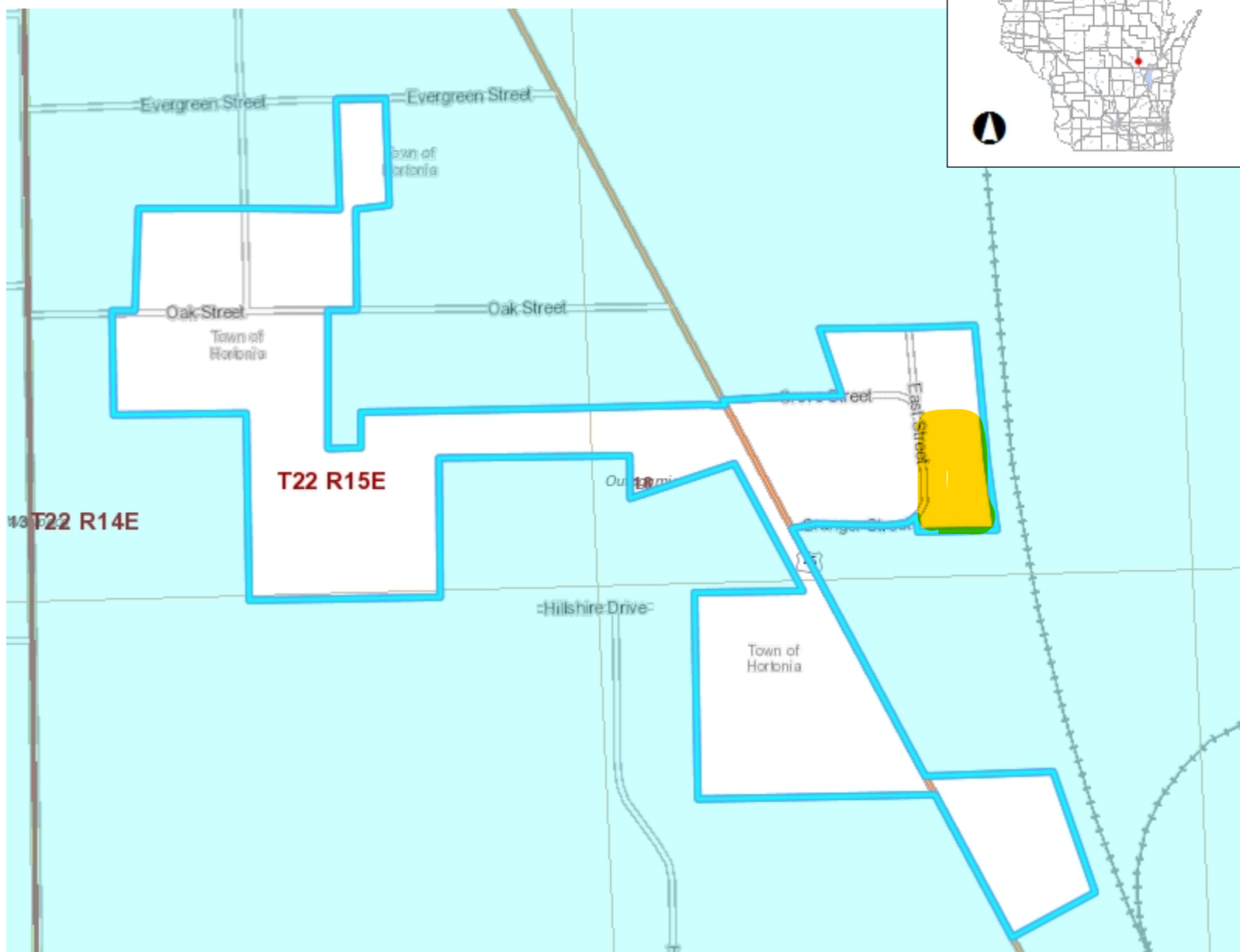
SCALE 1"=40'	DATE June 2021
COMPUTER FILE 1-1537-001bndry.dwg	
DRAWING NO. 1-1537-001	

**Martenson & Eisele, Inc.**  
1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

Planning  
Environmental  
Surveying  
Engineering  
Architecture



# Surface Water Data Viewer Map



## Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
  - City
  - Village
  - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate Highway
  - State Highway
  - US Highway
- County and Local Roads
  - County HWY
  - Local Road
- Railroads
- Tribal Lands
- Railroads
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.1 0 0.06 0.1 Miles

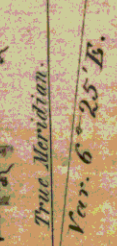
NAD\_1983\_HARN\_Wisconsin\_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes





V. 6° 35'

thicket

Scale 40 Chains to an Inch

The above Map of Township N.<sup>o</sup> 22 North, of Range N.<sup>o</sup> 15 East 4<sup>th</sup>.  
Principal Meridian, Wisconsin Territory, is strictly conformable to the field notes  
of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office, } James Wilson Sur.<sup>t</sup> Gen.  
Duluth, December 31. 1844.

Meanders of Wolf River								
Posts	Courses	Ch. <sup>s</sup> Lk. <sup>s</sup>	Posts	Courses	Ch. <sup>s</sup> Lk. <sup>s</sup>	Posts	Courses	Ch. <sup>s</sup> Lk. <sup>s</sup>
	Lif bank up stream			S 50 1/2 E	6.00		S 12 1/2 E	5.50
	S 63 1/2 E	14.00		N 80 1/2 E	6.50		S 20 E	17.50
	N 50 E	5.50		N 20 1/2 E	5.00		N 84 1/2 E	4.00
	N 5 1/2 E	14.50		N 33 1/2 W	6.00		N 12 E	8.50
	N 37 E	2.50		N 44 1/2 E	1.50		N 8 1/2 E	14.50
	S 78 1/2 E	4.00		N 70 E	18.00		N 20 1/2 W	6.50
	S 38 1/2 E	13.00		S 54 E	3.00		N 32 1/2 E	4.70
	S 31 E	20.00		S 6 1/2 E	6.00			
	S 24 E	1.03		S 13 W	14.00		N 73 E	15.00
1				S 21 E	8.50		S 24 E	3.00
	S 22 E	14.50		S 81 E	3.00		S 57 W	11.00
	S 74 1/2 E	6.50		N 82 1/2 E	5.50		S 17 1/2 W	6.50
	N 63 E	6.50		N 56 1/2 E	4.50		S 53 E	5.00
	N 47 1/2 E	7.00		N 17 E	4.50		S 80 E	12.50
	East	2.50		N 32 W	11.50		S 40 E	8.00
	S 62 1/2 E	5.00		N 6 W	7.50		N 70 E	4.50
	S 17 1/2 E	4.00		N 56 E	2.50		N 7 E	6.00
	S 10 1/2 W	6.50		N 82 E	14.50		N 67 1/2 E	3.50
	South	10.50		N 68 E	5.00		S 57 1/2 E	12.00
	S 10 1/2 E	13.50		N 82 1/2 E	3.75		N 55 1/2 E	2.50
	S 5 1/2 W	7.50					N 13 E	5.00
	S 20 1/2 W	8.50		East	11.50		N 86 1/2 W	8.00
	S 28 W	10.00		N 61 E	4.50		N 12 1/2 W	16.00
	S 12 1/2 E	7.00		N 10 1/2 E	3.50		N 29 1/2 E	3.00
	S 66 1/2 E	4.50		N 31 1/2 W	2.50		S 62 E	7.50
	N 81 1/2 E	9.50		N 44 1/2 W	3.50		N 68 1/2 E	5.00
	N 44 1/2 E	1.50		N 41 E	2.00		N 17 1/2 E	11.00
				N 84 E	18.00		S 74 E	2.00
	N 20 1/2 E	3.50		S 71 1/2 E	15.00		S 24 1/2 E	7.50
	N 12 W	6.10		S 63 1/2 E	6.00		S 82 1/2 E	6.50
				S 82 E	10.50		N 49 E	5.50
	N 16 1/2 W	11.00		N 77 1/2 E	7.00		N 31 1/2 E	8.50
	N 17 E	4.50		East	10.50	10	N 13 1/2 E	4.50
	N 70 E	1.90		N 65 E	2.96			
11			8				S 65 W	1.00
	S 14 1/2 E	15.00		East	3.50		S 24 W	4.50
	S 23 E	10.00		S 23 E	3.00	10	S 30 E	5.00
	S 42 1/2 E	6.00		South	5.00			
	S 61 E	8.50		S 3 1/2 W	9.00			
	N 78 E	2.50		S 24 E	10.00			
	N 20 1/2 E	8.00		S 40 1/2 E	5.50			
	N 84 E	4.50		S 78 1/2 E	6.00			
	S 21 1/2 E	6.50		N 38 E	4.50			
	S 6 W	2.77		N 5 W	4.50			
6				N 25 1/2 W	6.00			
	S 19 W	6.00		N 53 1/2 W	6.50			
	S 61 E	5.50		N 18 1/2 E	1.00			
	S 70 E	6.00		N 80 1/2 E	3.00			
	S 36 1/2 E	7.00		S 81 E	15.00			
	S 9 1/2 E	12.00		S 70 E	7.00			
	S 44 1/2 E	6.50		N 50 1/2 E	5.00			
	N 87 1/2 E	6.00		N 10 E	7.00			
	N 19 E	11.00		N 15 W	16.50			
	N 36 1/2 E	2.00		N 3 E	9.50			
	S 25 E	5.00		N 24 1/2 E	6.00			
	S 15 E	15.00		N 46 E	2.00			
	S 35 1/2 E	10.00		S 22 E	2.50			
	N 85 E	6.00		South	7.00			
	N 14 1/2 E	15.00		S 7 1/2 W	6.50			
	N 57 1/2 E	1.50		S 30 1/2 E	4.50			
				East	5.50			
	N 63 1/2 E	6.00		N 26 E	11.00			
	N 46 1/2 E	9.00		N 77 1/2 E	6.00			
	S 30 E	3.00		S 34 E	5.50			
	S 42 E	6.00		N 29 1/2 E	4.50			
	S 6 1/2 W	7.00		South	9.50			
	S 24 1/2 W	7.00		S 18 1/2 W	8.00			
	S 16 E	12.00		S 27 1/2 W	7.00			





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

June 13, 2022

PETITION FILE NO. 14506

NICOLE LEMKE, CLERK  
CITY OF NEW LONDON  
215 N SHAWANO ST  
NEW LONDON, WI 54961-1147

LYN M NEUENFELDT, CLERK  
TOWN OF HORTONIA  
PO BOX 301  
HORTONVILLE, WI 54944-9510

Subject: NL BUILDING SUPPLY ANNEXATION

The proposed annexation submitted to our office on May 25, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of New London, which is able to provide needed municipal services.

Note: The existing municipal boundary must be clearly shown and identified on the scale map of the territory to be annexed (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14506 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2580>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner