

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison WI 53703  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview/>

## Petitioner Information

Name: **CURTIS & KATHERINE ZIMMERMAN**

Address: **396 JONES BRANCH ROAD**

**MINERAL POINT, WI 53565**

Email: **MZCONSTRUCTION396@GMAIL.COM**

Office use only:

**RECEIVED**

**June 16, 2022**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: **WINGVILLE TOWNSHIP**

2. Petitioned City or Village: **VILLAGE OF MONTFORT**

3. County where property is located: **GRANT**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **.715**

6. Tax parcel number(s) of territory to be annexed  
(if the territory is part or all of an existing parcel): **062-00516-0010**

Petitioners phone:

**608-574-2709**

Town clerk's phone:

**608-341-8805**

City/Village clerk's phone:

**608-943-6917**

## Contact Information if different than petitioner:

Representative's Name and Address:

Surveyor or Engineering Firm's Name & Address:

Phone:

E-mail:

**K D Engineering**

**2600 CO RD Y**

**Dodgeville, WI 53533**

Phone: **608-935-3310**

E-mail: **kdalsing@mhtc.net**

## Required Items to be provided with submission (to be completed by petitioner):

1. ☐ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☐ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☐ Signed Petition or Notice of Intent to Circulate is included
4. Indicate Statutory annexation method used:
  - ☒ Unanimous per s. 66.0217 (2), or,
  - OR
  - ☐ Direct by one-half approval per s. 66.0217 (3)
5. ☐ Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$200 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

**\$200 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

**\$400 TOTAL FEE DUE** (Add the Filing Fee to the Review Fee)

**Attach** check or money order here, payable to: **Department of Administration**

THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Received: 6-16-2022  
Payer: JI-ZIMM LLC

Check# 1296  
6-16-22  
\$400.00

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

- ☒ State the purpose of the petition:
- Direct annexation by unanimous approval; OR
  - Direct annexation by one-half approval; OR
  - Annexation by referendum.
- ☒ Petition must be signed by:
- All owners and electors, if by unanimous approval.
  - See 66.0217 (3) (a), if by one-half approval.
  - See 66.0217 (3) (b), if by referendum.
- ☒ State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

- ☒ The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR
- ☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.
- ☐ The land may NOT be described by:
- Aliquot part;
  - Reference to any other document (plat of survey, deed, etc.);
  - Exception or Inclusion;
  - Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

- ☒ The map shall be an **accurate reflection** of the legal description of the parcel being annexed. As such, it must show:
- A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.
  - Bearings and distances along all parcel boundaries as described.
  - All adjoining as referenced in the description.
- ☒ The map must include a **graphic scale**.
- ☒ The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

- ☒ The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.
- ☒ If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).
- ☒ If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

*[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]*

## Village of Montfort

P.O. Box 157  
102 E. Park Street  
Montfort, WI 53569  
Phone/Fax 608-943-6917



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WI Dept. of Administration  
Municipal Boundary Review  
101 E. Wilson Street, 9<sup>th</sup> Floor  
Madison, WI 53703

## PETITION FOR ANNEXATION BY UNANIMOUS APPROVAL

TO: The Village Clerk of the Village of Montfort, Iowa County, Wisconsin and

TO: The Town Clerk of the Town of Wingville, Grant County, Wisconsin:

The undersigned, constituting 100% of the owners of and electors residing in the following described territory located in the Town of Wingville, Grant County, Wisconsin, lying contiguous to the Village of Montfort, petition the Village Board of the Village of Montfort to annex the territory described below and shown upon the attached map as permitted under Wis. Stat. sec. 66.0217(2), to the Village of Montfort, Grant County, Wisconsin.

The Territory proposed to be annexed is particularly described as follows:

A parcel of land located in the Southeast Quarter (S.E.  $\frac{1}{4}$ ) of the Southwest Quarter (S.W.  $\frac{1}{4}$ ) and in the Southwest Quarter (S.W.  $\frac{1}{4}$ ) of the Southeast Quarter (S.E.  $\frac{1}{4}$ ) of Section Twenty-four (24), Township Six (6) North, Range One (1) West of the 4<sup>th</sup> P.M., Grant County, Wisconsin, being more particularly described as follows:

Commencing at the South Quarter corner of Section Twenty-four (24), Township Six (6) North, Range One (1) West of the 4<sup>th</sup> P.M., Grant County, Wisconsin; thence North 83° 00' 55" West 144.89 feet along said center line; thence North 02° 01' 14" East 159.91 feet; thence North 14° 7' 15" East 38.29 feet; thence South 77° 17' 01" East 89.34 feet; thence South 63° 42' 54" East 80.34 feet; thence South 02° 38' 10" West 162.29 feet to the center line of Route "66"; thence North 83°00; 55" West 23.05 feet along said center line to the point of beginning.

Subject to a 15' wide easement for ingress and egress, the centerline of which is described as follows:

Commencing at the South Quarter corner of Section Twenty-four (24), Township Six (6) North, Range One (1) West of the 4<sup>th</sup> P.M., Grant County, Wisconsin; thence North 00°07' 08" West 178.95 feet along the North-South Quarter line of said Section Twenty-four (24) to a point in the center line of Route "66" thence North 8° 00' 55" West 55.36 feet along said center line to the point of beginning; thence North 01° 33' 39" East 200.00 feet to the terminus point.

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For Informational Purposes:


Tax Parcel Number: 062-00516-0010

Property Address: 308 Route 66, Montfort, WI 53569

This petition is executed in duplicate for filing one copy with the Village Clerk of the Village of Montfort, Grant County, Wisconsin, and one copy with the Town Clerk of the Town of Wingville, Grant County, Wisconsin. **Attached to each copy is a scale map showing the boundary of the above-described property and showing the relationship of such territory to the Village of Montfort, Iowa County, Wisconsin.**

There are 0 persons residing in the territory.

Dated this 10 day of June 2022.



**\*\*All owners and residents (if any) of the territory to be annexed must sign. If the owner is a business entity, all appropriate officers or members of the business entity must sign.**

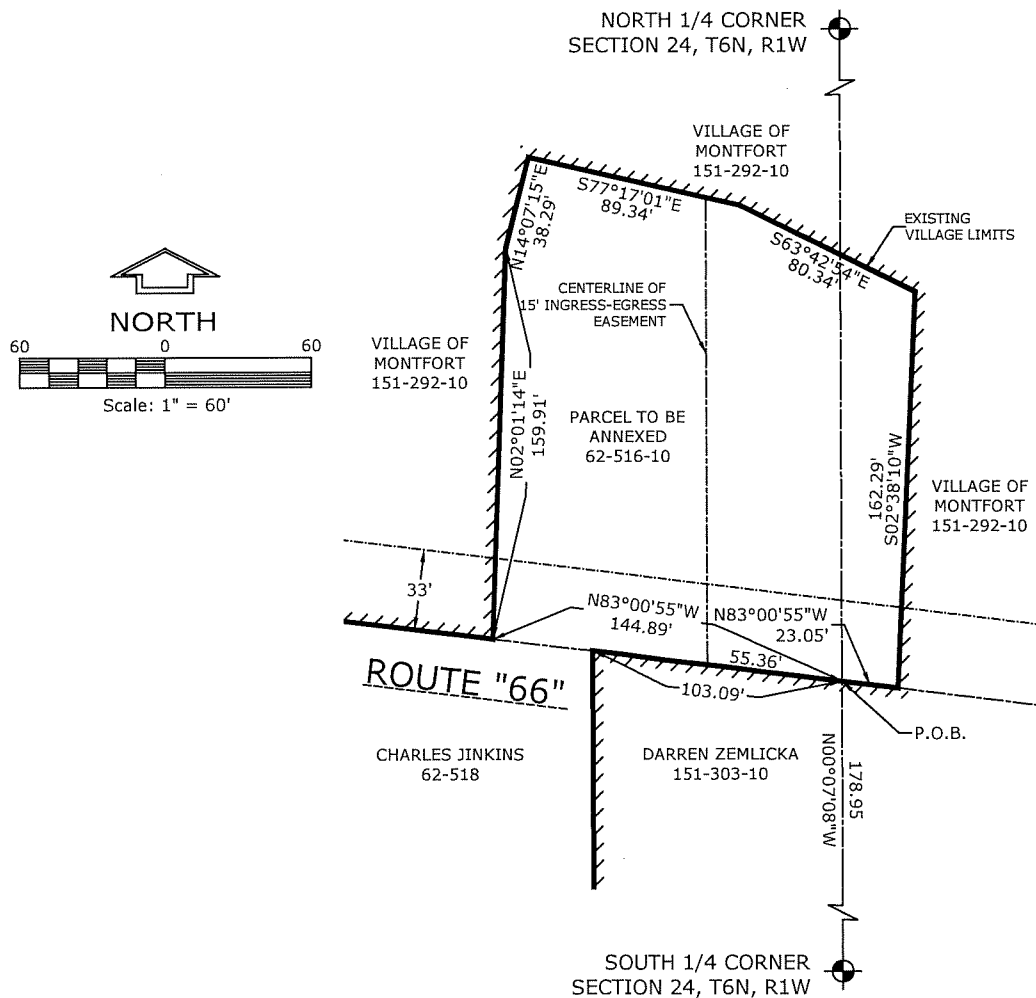
# ANNEXATION MAP

A Parcel of land Located in the Southeast 1/4 of the Southwest 1/4 and in the Southwest 1/4 of the Southeast 1/4 of Section 24, T6N, R1W, Town of Wingville, Grant County, Wisconsin described as follows:

Commencing at the South 1/4 Corner of Section 24, T6N, R1W; thence; N00°07'08"W, 178.95' along the East line of the Southwest 1/4 of said Section 24 to a point on the Centerline of Route "66", said point being the Point of Beginning; thence N83°00'55"W, 144.89' along said Centerline of Route "66"; thence N02°01'14"E, 159.91'; thence N14°07'15"E, 38.29'; thence S77°17'01"E, 89.34'; thence S63°42'54"E, 80.34'; thence S02°38'10"W, 162.29' to the Centerline of Route "66"; thence N83°00'55"W, 23.05' along said Centerline to the Point of Beginning.

Said Parcel contains 31,145 Sq. Ft. or .715 acres more or less and is subject to any and all easements and right-of-ways of record.

Bearings are referenced to the East line of the SE 1/4 of Section 24, T6N, R1W, Town of Wingville, Grant County, WI assumed as Bearing N00°07'08"W.



**REAL PROPERTY LISTERS ANNEXATION REVIEW**

1. Territory to be annexed:	From Town of:	To City/Village of:
Part SE1/4 SW1/4 & SW1/4 SE1/4 Sec 24	Wingville	Montfort

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

**Location and Position**

☐ Y (1) Location description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county

☐ Y (2) Contiguous with existing village/city boundaries

☐ N (3) Creates an island area in Township (completely surrounded by city)

☐ N (4) Creates an island area in City (completely surrounded by town)

**Petition and Map Information**

☐ Y (1) Identify owner(s) of annexed land

☐ Y (2) Identify parcel ID numbers included in annexation.

☐ NA (3) Identify parcel ID numbers being split by annexation

☐ Y (4) North arrow

☐ Y (5) Graphic Scale

☐ Y (6) Streets and Highways shown and identified

☐ N (7) Legend

☐ Y (8) Total area/acreage of annexation

3. Other relevant information and comments: This is still under ownership of Paula J Nehring & Arno Biddick LE. Deeds #820219, 820220 & 820221 each contained an error in their legal descriptions. There was verbiage missing from the legal descriptions used versus the surveyed legal description. The title company is working on a correction, but, in the meantime, I cannot transfer ownership until corrected.

\*\*\*\*The "Petition for Annexation by Unanimous Approval" is MISSING the same verbiage; and there is also a small typo in the legal description (00; instead of 00').

Prepared by: Tammy Hampton_____	Please <b>RETURN PROMPTLY</b> to:
Title: Real Property Specialist_____	Municipal Boundary Review
Phone: 608-723-2666_____	PO Box 1645
Date: 6/20/2022_____	Madison WI 53701
	(608) 264-6102 <b>FAX</b> (608) 264-6104
	<a href="mailto:wimunicipalboundaryreview@wi.gov">wimunicipalboundaryreview@wi.gov</a>



# Annexation Review Questionnaire

## Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Zimmerman**

Petition Number: **14512**

1. Territory to be annexed: From **TOWN OF WINGVILLE** To **VILLAGE OF MONTFORT**

2. Area (Acres): .715

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 416.40 (per 2021 Wingville Tax portion)

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): 2082.00

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by: ☐ Petitioner ☐ City ☒ Village

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

☐ Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Undeveloped: \_\_\_\_\_ %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100 % Recreational: \_\_\_\_\_ % Commercial: \_\_\_\_\_ % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: House currently on property is under renovation.

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: \_\_\_\_\_ (Direct annexation by unanimous consent goes to the Village Board.)

8. What is the **nature of land use adjacent** to this territory in the city or village?

The land adjacent to the property is owned by and in the Village of Montfort and is zoned conservancy.

In the town?: \_\_\_\_\_

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☐ Water supply ☐ Storm sewers

☐ Police/Fire protection ☐ EMS ☐ Zoning

Other \_\_\_\_\_

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10. Is the city/village or town capable of providing needed utility services?

City/Village   ☒ Yes   ☐ No                      Town       ☐ Yes       ☒ No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately  
or, write in number of years. \_\_\_\_\_

City/Village                      Town

☒                                      ☐  
\_\_\_\_\_                                      \_\_\_\_\_

Water Supply immediately  
or, write in number of years. \_\_\_\_\_

☒                                      ☐  
already connected                      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☐ Yes       ☒ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

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11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?       ☒ Yes       ☐ No

Is this annexation consistent with your comprehensive plan?       ☒ Yes       ☐ No

b. How is the annexation territory now zoned?       current zoning is A2 (Agricultural)

c. How will the land be zoned and used if annexed?       upon annexation land will be rezoned to R2 (Residential)

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12. Elections:   ☐ New ward or ☒ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

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13. Other relevant information and comments bearing upon the public interest in the annexation:

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Prepared by:   ☐ Town   ☐ City   ☒ Village

Name:   Shelly Kazda

Email:   [clerk@montfortvillage.com](mailto:clerk@montfortvillage.com)

Phone:   608-943-6917

Date:   06/20/2022

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Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

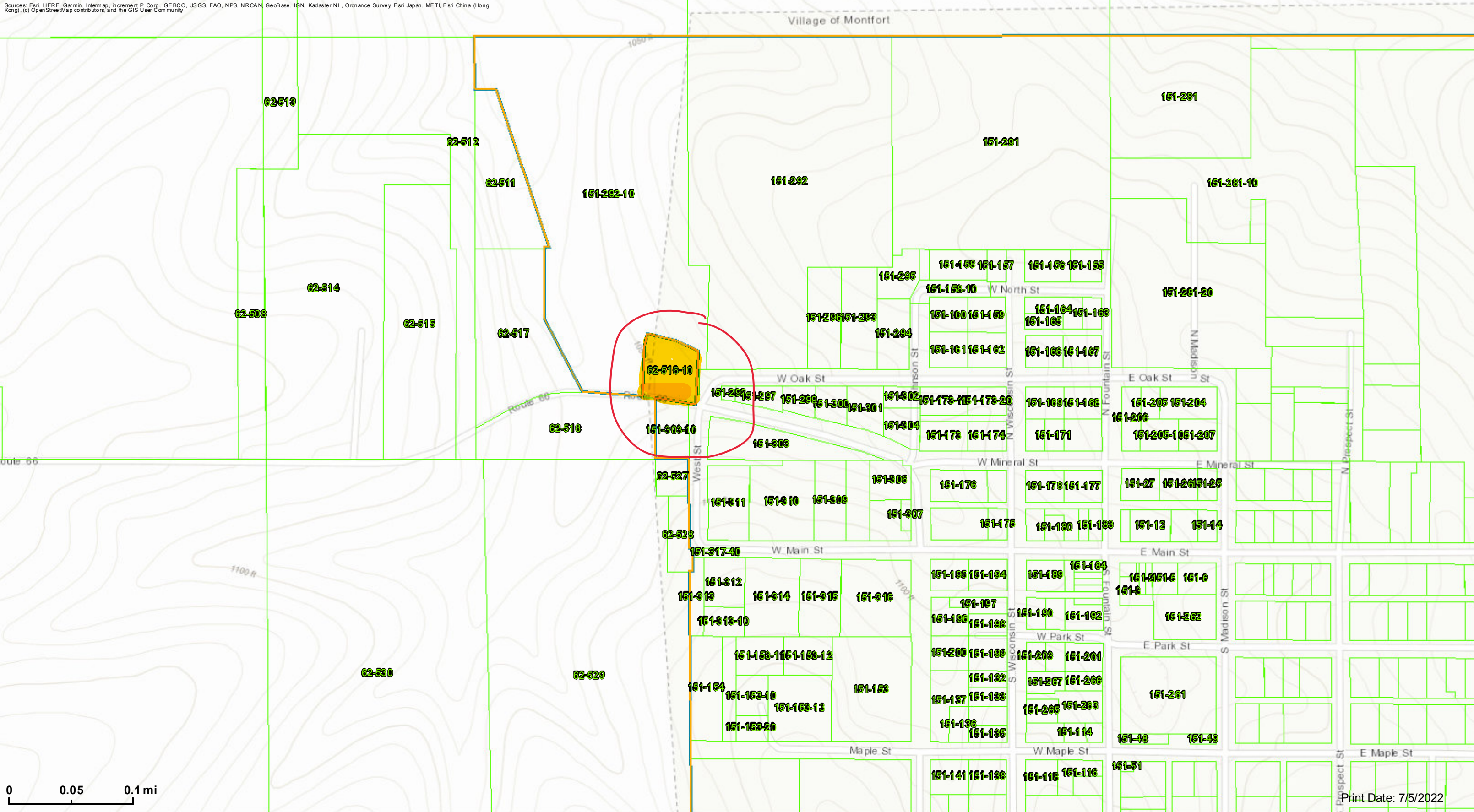
Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

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(March 2018)



# General Reference Map Grant County, WI



1:4,514

 Tax Parcel Boundaries

The data provided in this document is for informational purposes only and Grant County assumes no legal responsibility for the information contained in this data. The burden for determining fitness for use rests entirely upon the user. Grant County assumes no liability for the accuracy of the data or responsibility for direct, indirect, special, consequential, exemplary or other damages. This document is not a legal survey nor is it intended to be used as such.

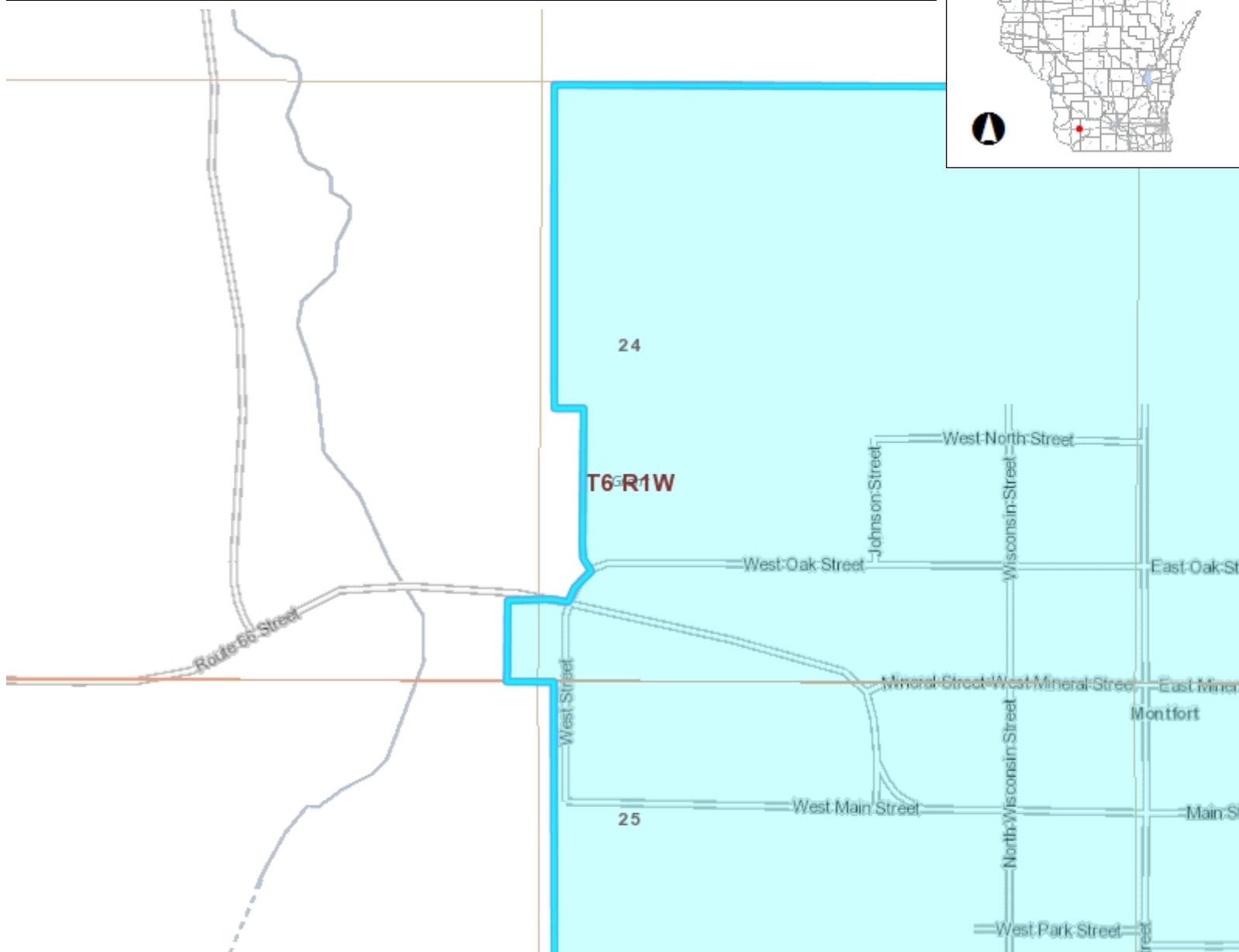


# Surface Water Data Viewer Map



## Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
  - City
  - Village
  - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate Highway
  - State Highway
  - US Highway
- County and Local Roads
  - County HWY
  - Local Road
- Railroads
- Tribal Lands
- Railroads
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water



0.1 0 0.06 0.1 Miles

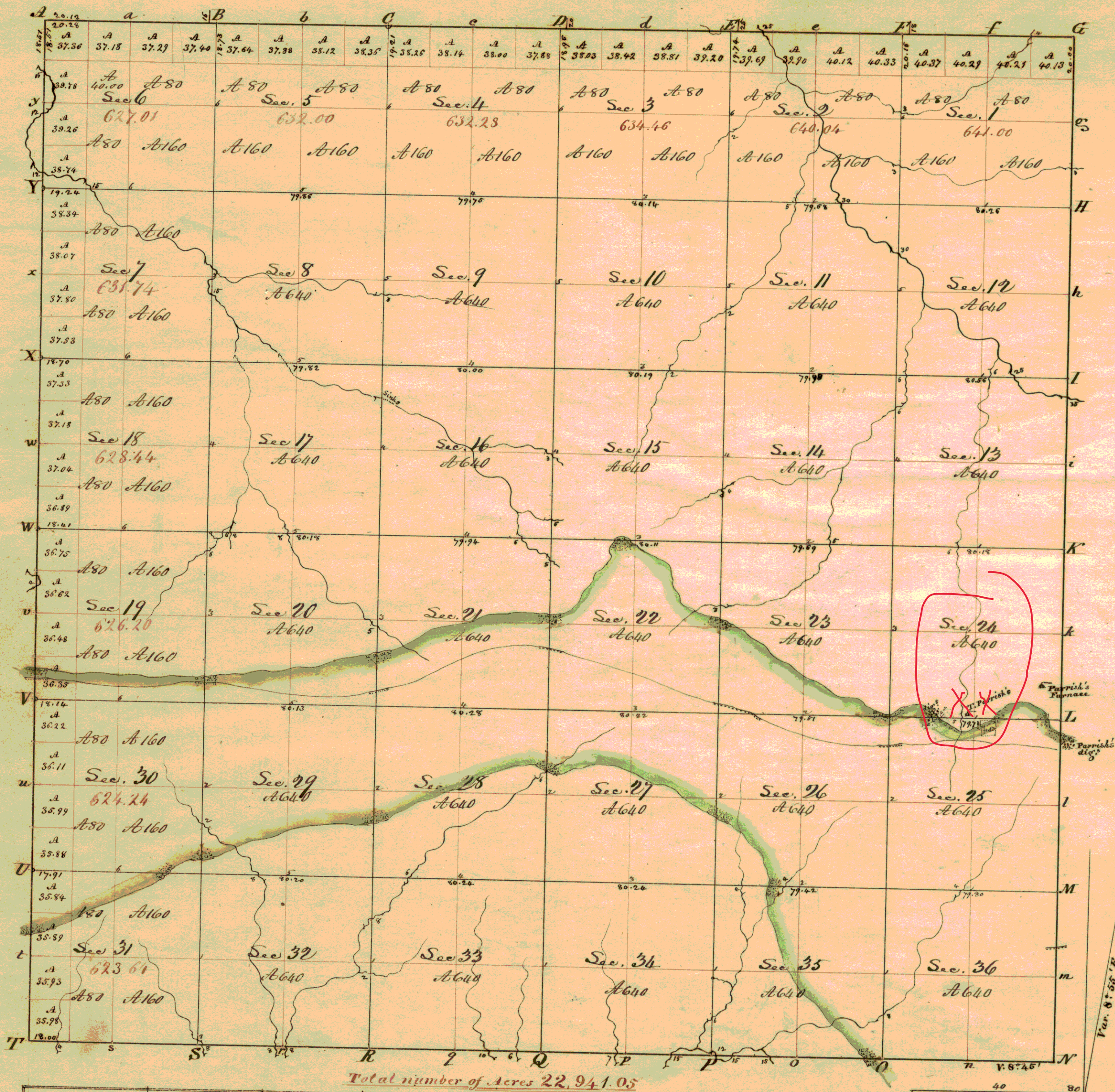
NAD\_1983\_HARN\_Wisconsin\_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes





Survey Designated	By whom Surveyed	Date of Contract	Unit of Survey	When Surveyed	When Surveyed in S. P. Acet.
Subdivisions	Sylvester Sibley	1 <sup>st</sup> of 1832	M. Ch. 16	59.69.20	1 <sup>st</sup> of 1833
Town lines	Lucius Lyon				3 <sup>rd</sup> of 1833

The above Map of Township N. 6, Range N. 1 West 4<sup>th</sup> Meridian North West Territory, is truly conformable to the field notes of the Survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office  
Cincinnati May 27. 1834

M. T. Williams  
Sur. Gen.





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

July 6, 2022

PETITION FILE NO. 14512

MICHELLE "SHELLY" KAZDA, CLERK  
VILLAGE OF MONTFORT  
PO BOX 157  
MONTFORT, WI 53569-0157

TRACY FILLBACK, CLERK  
TOWN OF WINGVILLE  
14166 COUNTY ROAD G  
MONTFORT, WI 53569-9564

Subject: ZIMMERMAN ANNEXATION

The proposed annexation submitted to our office on June 16, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of Montfort, which is able to provide needed municipal services.

Notes: the Grant County Real Property Lister indicates that her office needs additional information in order to transfer ownership of the parcel. See her completed questionnaire attached.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14512 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2586>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner