# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
https://doa.wi.gov/municipalboundaryreview

#### Petitioner Information

Name: Special Teams, LLC (Kieran Moran, Manager) / US 52 Cherry, LLC (Brian Liston, Manager)

Phone: 847-878-5065 (KIERAN MORAN)

Email: kieran@kingdomfarms.com

Contact Information if different than petitioner:

Representative's Name: Kristin Belongia (R.H. Batterman & Co. Inc.)

Phone: 262-215-5436

E-mail: kbelongia@rhbatterman.com

**RECEIVED** 

August 18, 2022

Municipal Boundary Review Wisconsin Dept. of Admin.

- 1. Town where property is located: Geneva
- Petitioned City or Village: City of Elkhorn
- 3. County where property is located: Walworth
- 4. Population of the territory to be annexed: 0
- 5. Area (in acres) of the territory to be annexed: 55.66
- 6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
  - JG 700001B & JG 700001

Include these required items with this form:

- 1. \( \sum \) Legal Description meeting the requirements of <a href="scientista">s.66.0217 (1) (c)</a> [see attached annexation guide]
- 2. Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- 3. Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
- 4. Check or money order covering review fee [see next page for fee calculation]

(2021)

### Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

#### Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less \$350 – 2.01 acres or more

\$1,000 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 - 2 acres or less

\$600 - 2.01 to 10 acres

\$800 - 10.01 to 50 acres

\$1,000 - 50.01 to 100 acres

\$1,400 - 100.01 to 200 acres

\$2,000 - 200.01 to 500 acres

\$4,000 - Over 500 acres

\$1,350 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: Department of Administration

DON'T attach the check with staples, tape, ...

THE DEPARTMENT WILL NOT PROCESS AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED BY THE REQUIRED FEE.

THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE

Shaded Area for Office Use Only

Date fee & form received: 8-/7-

Payer: KH Batterman

Check Number:

Check Date: 8-10-22

Amount: \$1350.0



engineers surveyors planners

August 9, 2022

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison, WI 53701

Re:

Request for Annexation Review - City of Elkhorn, Walworth County for

Special Teams, LLC / US 52 Cherry, LLC

To Whom It May Concern,

Please accept the enclosed items for Request for Annexation Review for 55.66 acres petitioning to be annexed to the City of Elkhorn in Walworth County. The petition has been filed with the City and Town on August 8<sup>th</sup>. If you have any questions or need any additional information, please let us know. Thank you.

Very truly yours,

R.H. BATTERMAN & CO., INC. Engineering - Land Surveying - Planning

CRISTM Belongia

Kristin J. Belongia, PLS

pc:

Sweet & Maier, S.C.

Kieran Moran, Special Teams, LLC Brian Liston, US 52 Cherry, LLC

#### PETITION FOR ANNEXATION

The Petitioners, Special Teams, LLC, a Wisconsin limited liability company ("Special Teams") and US 52 Cherry, LLC, an Illinois limited liability company ("US 52 Cherry" and together with Special Teams collectively, hereinafter the "Petitioners"), do hereby petition the City of Elkhorn, Wisconsin, to annex certain real estate, more fully described in Exhibit A, which is attached hereto and incorporated herein by this reference, hereinafter the "Property," to the City of Elkhorn, which is to be detached from the Town of Geneva, County of Walworth, Wisconsin. As of the date of the filing of this petition, US 52 Cherry is the contract purchaser for the east approximately 28.5 acres of the Property, and will likely close on such purchase prior to completion of the annexation. Therefore, US 52 Cherry joins in this petition.

The Property, which is the subject of this Petition, is contiguous to current boundaries of the City of Elkhorn and is currently vacant land and has no population. A true and correct map of the Property is attached hereto and incorporated herein by reference as Exhibit B.

Upon acceptance and approval of this Petition for direct annexation by unanimous consent of electors and property owners, subject to review by the State of Wisconsin, the Petitioner requests that the property be zoned M-1 Light Manufacturing District. The Petitioner notes that said requested zoning is in full conformance with the City of Elkhorn's Comprehensive Plan incorporated herein by reference as Exhibit C.

In further support of the Petitioner's requests, a proposed ordinance is attached hereto as Exhibit D.

Petitioner also further agrees to pay for services as set forth in Exhibit E.

This instrument constitutes a Petition for direct annexation pursuant to Section 66.0217(2), Wis. Stats. There are zero electors residing within the boundaries of the Property and the Petitioners are the sole owners and fee title holders to the Property. Therefore, pursuant to Section 66.0217(2), Wis. Stats., no notice or publication which would otherwise be required under Section 66.0217(4) Wis. Stats. is required.

A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Section 66.0217(6), Wis. Stats., along with the requisite Department of Administration annexation review fee.

Dated this 2 m day of AV41, 2022.

SPECIAL TEAMS, LLC

Name: Kieran Moran

Its: Manager

Address: 3101 S. BROWN'S LAKE DR. BURLINGTON WI 53105

Telephone No. 847-878-5065

E-mail: KIERAN@ KINGDOMFARMS. COM

US 52 CHERRY, LLC

Its: Manager

Address: 406 S. Quincy Hinsdale, IL 60521

Telephone No.: 312-371-8312 E-mail: bliston@Itlawchicago.com

A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Section 66.0217(6), Wis. Stats., along with the requisite Department of Administration annexation review fee.

Dated this 2<sub>MO</sub> day of AVGUST, 2022.

#### SPECIAL TEAMS, LLC

By: \_\_\_\_\_\_Name: Kieran Moran

Its: Manager

Address: 3101 S BROWNSLAKE DR., BURLINGTON W. 53105

Telephone No. 847-878-5065 E-mail: KIERAN@ KINGDOMFARMS. COM

**US 52 CHERRY, LLC** 

Its: Manager

Address: 406 S. Quincy Hinsdale, IL 60521

Telephone No.: 312-371-8312 E-mail: bliston@ltlawchicago.com

#### EXHIBIT A

#### Legal Description and Proposed Annexation Map

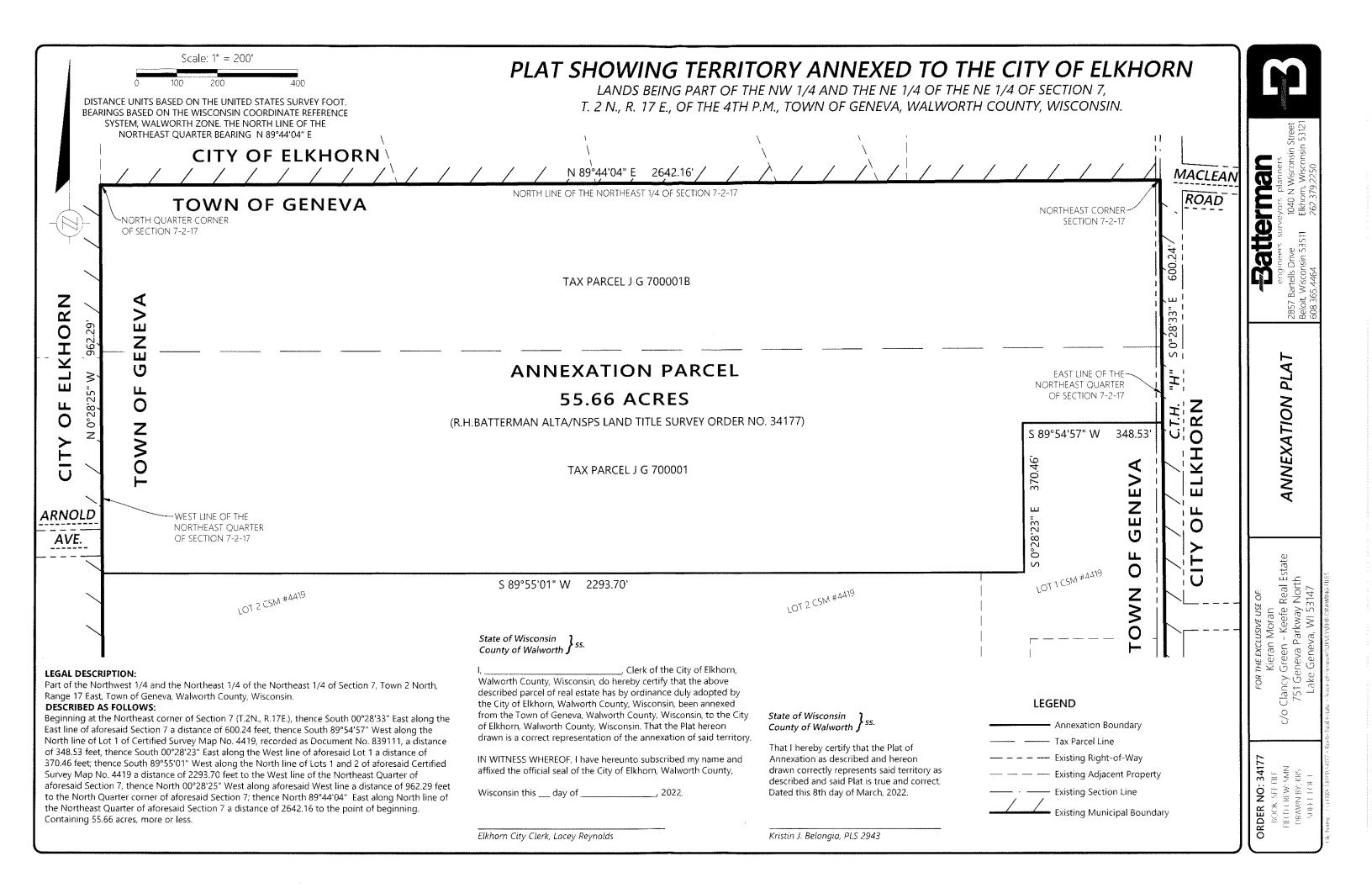
#### LEGAL DESCRIPTION:

Part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 7, Town 2 North, Range 17 East, Town of Geneva, Walworth County, Wisconsin.

#### **DESCRIBED AS FOLLOWS:**

Beginning at the Northeast corner of Section 7 (T.2N., R.17E.), thence South 00°28'33" East along the East line of aforesaid Section 7 a distance of 600.24 feet, thence South 89°54'57" West along the North line of Lot 1 of Certified Survey Map No. 4419, recorded as Document No. 839111, a distance of 348.53 feet, thence South 00°28'23" East along the West line of aforesaid Lot 1 a distance of 370.46 feet; thence South 89°55'01" West along the North line of Lots 1 and 2 of aforesaid Certified Survey Map No. 4419 a distance of 2293.70 feet to the West line of the Northeast Quarter of aforesaid Section 7, thence North 00°28'25" West along aforesaid West line a distance of 962.29 feet to the North Quarter corner of aforesaid Section 7; thence North 89°44'04" East along North line of the Northeast Quarter of aforesaid Section 7 a distance of 2642.16 to the point of beginning. Containing 55.66 acres, more or less.

**TAX KEY NO.:** J G 700001B and J G 700001



# **Annexation Review Questionnaire**

# **Wisconsin Department of Administration**

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701

608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

Petitioner: Special Teams				Pe	tition Number: <b>14524</b>
1. Territory to be annexed:	From TOWN OF GENEVA			To CITY OF ELKHORN	
2. Area (Acres): 55.66					
3. Pick one: ☑ Property Tax	Payments	OI	<b>R</b> □ B	oundary Agreement	
a. Annual town property tax o	n territory to be annexed:		a. Title	of boundary agreement _	
\$ <u>\$22.32</u>			b. Year adopted		
b. Total that will be paid to To	wn		c. Partio	cipating jurisdictions	· · · · · · · · · · · · · · · · · · ·
(annual tax multiplied by 5	years): \$111.60	_	d. Statu	tory authority (pick one)	
c. Paid by: ☑ Petitioner □	City □ Village		□ s.	66.0307 □ s.66.0225	□ s.66.0301
□ Other:		_			
4. Resident Population:	Electors: 0 Tota	al: <u>0</u>			
5. Approximate <b>present land</b>	use of territory:				
Residential:%	Recreational:%	Comr	nercial:	% Industrial:	%
Undeveloped: 100 %					
6. If territory is undeveloped,	what is the <b>anticipated use</b>	?			
Residential:%	Recreational:%	Comr	nercial: <u>50</u>	% Industrial: <u>50</u>	%
Other:%					
Comments: The proposed de	velopment includes a cold-storage	e facility,	outdoor RV a	and boat storage, and self-stora	ge units.
7. Has a ⊠ preliminary or □ f	inal plat been submitted to t	he Plar	Commiss	ion: ⊠ Yes □ No	
Plat Name: Plat showing area	annexed to the City of Elkhorn				
8. What is the <b>nature of land</b>	use adjacent to this territo	ry in the	e city or vil	lage?	
Light industrial, commercial, and	residential				
In the town?: Agricultural					
9. What are the basic service	e needs that precipitated the	e reque	st for anne	exation?	
☑ Sanitary sewer	☑ Water supply	□ Sto	rm sewers	3	
☐ Police/Fire protection	□ EMS	⊠ Zo	ning		
Other					

10. Is the city/villag	e or	town c	apab	le of providing	needed ut	ility s	ervices	?	
City/Village	$\boxtimes$	Yes		No	Town		Yes		No
If you approve	imat	a timat	oblo	for providing o	on doo.	Cit	···/\/illo		Tourn
If yes, approximate timetable for providing service: <u>Sanitary Sewers</u> immediately							y/Villag	e	Town □
or, write in number of years.						Ы			
or, write in number or years.									
Water Supply immediately						$\boxtimes$			
	(	or, write	e in r	number of year	S.		<del></del>		
	Vo						·		ewers, wells, water storage facilities)? e costs:
11. Planning & Zon							<b> </b>		
a. Do you have a	_	nprehe	nsive	e plan for the C	:itv/Village/	/Towr	າ?	X Y	es □ No
Is this annexa		-							′es □ No
b. How is the ani	nexa	tion ter	ritory	/ now zoned? <sub>-</sub>	A-1, Prim	e Agric	cultural La	and Dis	strict
c. How will the la	ınd b	e zone	ed an	d used if anne	xed? Will be	e zone	d M-1, Li	ght Ind	lustrial; will be used for light industrial and commercial
	leas	e conta	act th	ie Wisconsin E	lection Co	mmis			new ward or join an existing ward? For 266-8005, elections@wi.gov or see their
13. Other relevant i	nforr	nation	and	comments bea	ring upon	the p	ublic in	terest	in the annexation:
proposed development park, so the annexation	that w would d are a	ould inc d promot almost e	rease te ord	the City's tax bas erly growth, and th	e and create le proposed (	jobs. S develo	Second, t pment wo	he ann ould be	est for a few reasons. First, the annexation would allow a exation involves lands directly adjacent to the City's busines consistent with the adjacent land uses. Third, the lands Elkhorn, so the annexation would improve the structure
Prepared by:	Towr		City	□ Village			Pleas	se <b>RE</b>	ETURN PROMPTLY to:
Name: Ada	am Sv	/ann					<u>wimu</u>	nicip	alboundaryreview@wi.gov
Email: asv	vann@	cityofel	khorn	.org			Munio	cipal E	Boundary Review
Phone: (26	2) 723	3-2219					РО В	ox 16	45, Madison WI 53701
Date: Aug	gust 3	1, 2022					Fax: (	(608)	264-6104
(March 2018)									

PETITION #		

### REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be ann J G 700001 J G 700		From Town of:   Geneva	To City/Village of: Elkhorn
		plicable; (NC) Not checked	Likiloffi
	•	onicable; (NC) Not checked	
<b>Location and Po</b>	<u>sition</u>		
Y(1) Location de	escription by government	lot, recorded private claim, 1/4 - 1/4 se	ction, section, township, range and county
Y (2) Contiguous w	vith existing village/city b	oundaries	
N (3) Creates an is	land area in Township (co	ompletely surrounded by city)	
N (4) Creates an	island area in City (compl	etely surrounded by town)	
Petition and Ma	p Information		
Y(1) Identify ow	rner(s) of annexed land		
Y(2) Identify par	rcel ID numbers included	in annexation.	
_NA(3) Identify p	parcel ID numbers being s	plit by annexation	
Y(4) North arrow	V		
Y(5) Graphic Sc	ale		
Y(6) Streets and	Highways shown and ide	ntified	
Y(7) Legend			
Y (8) Total area/a	acreage of annexation		
3. Other relevant info	ormation and comments:	:	
Prepared by:	_Sue Finster	Please <b>RETU</b>	URN PROMPTLY to:
	_Property Lister		lary Review
	262-741-4255 08-18-2022	PO Box 1645 Madison WI 537	701
		(608) 264-6102	<b>FAX</b> (608) 264-6104 daryreview@wi.gov

# Annexation Review Questionnaire

#### **Wisconsin Department of Administration**

WI Dept. of Administration Municipal Boundary Review PO Box 1645 Madison WI 53701 608-264-6102 Fax: 608-264-6104

608-264-6102 Fax: 608-264-6104 wimunicipalboundaryreview@wi.gov http://doa.wi.gov/municipalboundaryreview

J 6 70000	116
Petitioner: Special Teams	Petition Number: 14524
Territory to be annexed: From TOWN OF GENEVA	To CITY OF ELKHORN
2. Area (Acres): 25.00	
3. Pick one:   Property Tax Payments	OR    Boundary Agreement
a. Annual town property tax on territory to be annexed:	a. Title of boundary agreement
\$ 17.54	b. Year adopted
b. Total that will be paid to Town	c. Participating jurisdictions
(annual tax multiplied by 5 years):	d. Statutory authority (pick one)
c. Paid by: ☐ Petitioner ☑ City ☐ Village	□ s.66.0307 □ s.66.0225 □ s.66.0301
☐ Other:	
4. Resident Population: Electors:O Total:	න්
5. Approximate present land use of territory:	
Residential:% Recreational:% Co	ommercial:% Industrial:%
Undeveloped: A-1 % Farmland	
6. If territory is undeveloped, what is the anticipated use?	
Residential:% Recreational:% Co	ommercial:% Industrial:%
Other:%	
Comments: MI Light Manufacto	rina
7. Has a □ preliminary or □ final plat been submitted to the F	Plan Commission: ☐ Yes ☑ No
Plat Name:	
8. What is the nature of land use adjacent to this territory in	
In the town?: Farmland	
9. What are the basic service needs that precipitated the re	quest for annexation?
□ Sanitary sewer □ Water supply □	Storm sewers
□ Police/Fire protection □ EMS □	Zoning
Other Make Make	

10. Is the city/village or town capable of providing needed utili	ity services?							
City/Village ☐ Yes ☐ No Town	☐ Yes ☑ No							
Oily/ vinage 2 700 2 10								
If yes, approximate timetable for providing service:	City/Village Town							
Sanitary Sewers immediately								
or, write in number of years.	0							
or, who in named or years.								
Water Supply immediately								
or, write in number of years.								
Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?  □ Yes □ No								
If yes, identify the nature of the anticipated improvements a	and their probable costs: Unknown							
11. Planning & Zoning:								
a. Do you have a comprehensive plan for the City/Village/	own?   ✓ Yes   No							
Is this annexation consistent with your comprehensive p								
,								
b. How is the annexation territory now zoned?A	Farmland							
c. How will the land be zoned and used if annexed? $\underline{\hspace{1cm}}$								
12. Elections: ☐ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: http://elections.wi.gov/forms/el-100								
Unknown								
13. Other relevant information and comments bearing upon the	he public interest in the annexation:							
Prepared by: ☑ Town ☐ City ☐ Village	Please RETURN PROMPTLY to:							
Name: Jebra L Kirch	wimunicipalboundaryreview@wi.gov							
Email: treasurer & townofgene	(Municipal Boundary Review							
	PO Box 1645, Madison WI 53701							
Date: 8/19/2022	Fax: (608) 264-6104							
(March 2018)								

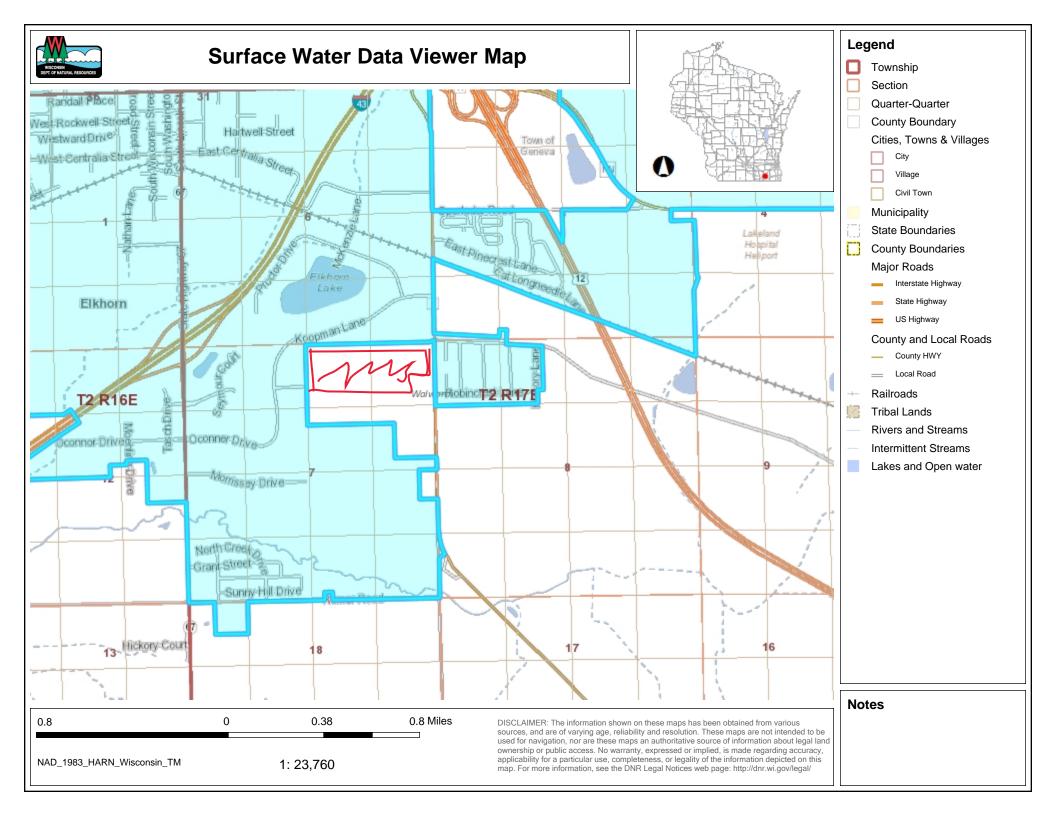
# Annexation Review Questionnaire

## Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
http://doa.wi.gov/municipalboundaryreview

J G 70	0000
Petitioner: Special Teams	Petition Number: 14524
Territory to be annexed: From TOWN OF GENEVA	To CITY OF ELKHORN
2. Area (Acres): 31.86	
3. Pick one: ☐ Property Tax Payments C	DR
a. Annual town property tax on territory to be annexed:	a. Title of boundary agreement
\$_ 22.32	b. Year adopted
b. Total that will be paid to Town	c. Participating jurisdictions
(annual tax multiplied by 5 years):   (   ,	d. Statutory authority (pick one)
c. Paid by: ☐ Petitioner ☑ City ☐ Village	□ s.66.0307 □ s.66.0225 □ s.66.0301
☐ Other:	
4. Resident Population: Electors: Total:	3
5. Approximate present land use of territory:	
Residential:% Recreational:% Com	mercial:% Industrial: %
Undeveloped: A-1% Farmland	
6. If territory is undeveloped, what is the anticipated use?	
Residential:% Recreational:% Com	mercial:% Industrial: M-1 % Light Manufacturing
Other:%	Light Manufacturing
Comments:	7
7. Has a □ preliminary or □ final plat been submitted to the Plan	n Commission:  Yes  No
Plat Name:	
8. What is the nature of land use adjacent to this territory in the	e city or village?
- Industrial Park	
In the town?: Ferm land   Residentia	( (I home)
9. What are the basic service needs that precipitated the reque	
T 0 "	orm sewers
☐ Police/Fire protection ☐ EMS ☐ Zor	ning
Other Unknown	

City/Village	e or town capa	] No	Town	□ Yes	☑ No	
				2 .00	110	
If yes, approx	imate timetable	e for providing	service:	City/Village	Town	
	Sanitary So	ewers immedia	ately			
	or, write in	number of yea	ars.	-	0	
	Water Sup	ply immediatel	ly			
	or, write in	number of yea	ars.		0	
expenditures (i.e. □ Yes □ N	treatment plan	nt expansion, r	new lift station	ns, intercepto	osed for annexation requ	rage facilities)?
If yes, identify the 11. Planning & Zonii		anticipated imp	provements a	and their prob	able costs: UNK	10WN
	_				,	
a. Do you have a					Yes □ No	
Is this annexation	on consistent v	with your comp	rehensive pl	lan?	Yes 🗹 No	
b. How is the anne	exation territory	y now zoned?	A-1	Farm	land	1
			wada /	1-1 1	aut Manuf	
12. Elections:  Nemore information, ple	ease contact in	ie vvisconsin F	Will the anne	exation create	a new ward or join an ex 8) 266-8005, elections@	isting ward? For wi.gov or see the
12. Elections: ☐ Nemore information, pleannexation checklist	here: http://ele	ections.wi.go	Will the anne	exation create	a now ward or join on or	isting ward? For <u>owi.gov</u> or see the
12. Elections: ☐ Nermore information, pleannexation checklist	here: http://ele	ections.wi.go	Will the anne Election Comp v/forms/el-1	exation create mission at (60 00	a new ward or join an ex (8) 266-8005, elections	isting ward? For wi.gov or see thei
12. Elections: ☐ Nermore information, pleannexation checklist	here: http://ele	ections.wi.go	Will the anne Election Comp v/forms/el-1	exation create mission at (60 00	a now ward or join on or	isting ward? For <u>owi.gov</u> or see thei
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12. Elections: ☐ Nermore information, pleannexation checklist  ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	here: http://ele	ections.wi.go	Will the anne Election Comp v/forms/el-1	exation create mission at (60 <u>00</u> e public intere	a new ward or join an ex (8) 266-8005, elections	<u>owi.gov</u> or see the
12. Elections:  New More information, ple annexation checklist  Prepared by:  To	here: http://ele	ections.wi.go	Will the anne Election Comp v/forms/el-1	exation create mission at (60 00 e public intere	a new ward or join an ex (8) 266-8005, elections@	<u>Owi.gov</u> or see the
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12. Elections:  New More information, ple annexation checklist  13. Other relevant information checklist  Prepared by:  To Name:  Email:   Free Common Commo	base contact the here: http://ele	comments bea	Will the anne Election Coming v/forms/el-1	exation create mission at (60 00 e public interese le wimunic Municipa	a new ward or join an ex 8) 266-8005, elections@st in the annexation:  RETURN PROMPTLY ipalboundaryreview@w	<u>Owi.gov</u> or see the



Misconsin Ver 17

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	4		Sec.15.	Sec. 14. Sec. 13.	i	N50 W 5.50	
w. 31	6.92 Sec.18. Sec.17	\$ Sec.16.	300.10.			1691 W 11.20 14314 W 27.50	
	A. A.627.60					165 W 4.00	
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Principal Meridian Wisconson Lev. is strictly conformable to the field notes of the survey thereof on file in this Office, which have been examined and approved.

Surveyor General's Office. Cincinnati Jany 19. 1837 Mottoly the Sur Gen!



TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY-DESIGNEE

**Municipal Boundary Review** PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104 Email: <u>wimunicipalboundaryreview@wi.gov</u> Web: <u>http://doa.wi.gov/municipalboundaryreview</u>

September 06, 2022

PETITION FILE NO. 14524

LACEY L. REYNOLDS, CLERK CITY OF ELKHORN PO BOX 920 ELKHORN, WI 53121-0920 DEBRA KIRCH, CLERK TOWN OF GENEVA N3496 COMO RD LAKE GENEVA, WI 53147-2617

Subject: SPECIAL TEAMS ANNEXATION

The proposed annexation submitted to our office on August 17, 2022, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Elkhorn, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14524 with your ordinance.** Ordinance filing checklist available at <a href="http://mds.wi.gov/">http://mds.wi.gov/</a>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to <a href="mds@wi.gov">mds@wi.gov</a> or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <a href="http://mds.wi.gov/View/Petition?ID=2598">http://mds.wi.gov/View/Petition?ID=2598</a></a>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner