

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
<https://doa.wi.gov/municipalboundaryreview>

Petitioner Information

Name: **Jennie-O Turkey Store, Inc., a Minnesota corporation as successor by merger to The Turkey Store Company, a Wisconsin corporation as successor by merger to Jerome Fairbo Farms, Inc. and Jerome Farms, Inc.**

Phone: **507-437-5220**

Email: **mwclausman@hormel.com**

Contact Information if different than petitioner:

Representative's Name: **Attorney Brian M. Nodolf**

Phone: **715-830-9771**

E-mail: **bnodolf@nfattorneys.com**

RECEIVED

January 4, 2023

Municipal Boundary Review
Wisconsin Dept. of Admin.

1. Town where property is located: **Town of Richmond**

2. Petitioned City or Village: **City of New Richmond**

3. County where property is located: **St. Croix County**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **APPROX. 199.50 ACRES**

6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel):
**026-1029-60-000; 026-1029-40-050; 026-1029-30-000; 026-1029-90-050; 026-1030-90-050;
026-1031-20-075**

Include these required items with this form:

1. Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
4. Check or money order covering review fee [see next page for fee calculation]

(2021)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$350 Initial Filing Fee (required with the first submittal of all petitions)

\$200 – 2 acres or less

\$350 – 2.01 acres or more

\$1400 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less

\$600 – 2.01 to 10 acres

\$800 – 10.01 to 50 acres

\$1,000 – 50.01 to 100 acres

\$1,400 – 100.01 to 200 acres

\$2,000 – 200.01 to 500 acres

\$4,000 – Over 500 acres

\$1750 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Include check or money order, payable to: **Department of Administration**

DON'T attach the check with staples, tape, ...

**THE DEPARTMENT WILL NOT PROCESS
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee & form received: 1-4-23

Payer: City of New Richmond

Check Number: 067272

Check Date: 8-25-22

Amount: \$1750.00



December 16, 2022

Erich Schmidtke
Municipal Boundary Review - DOA
101 East Wilson Street
PO Box 1645, Madison, WI 53701

RE: "Jennie-O Turkey Farms, Jerome Fairbo Farms, Inc. and Jerome Farms "

Dear Mr. Schmidtke:

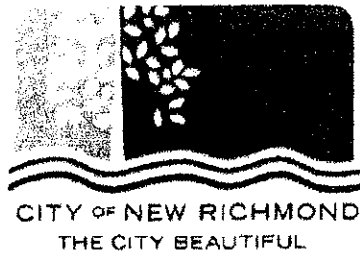
The City of New Richmond has enclosed the following for an annexation process that took place in 2022, however it appears that our check and packet were never received by the State. We would like to get this cleared up as soon as possible.

- Check for \$1,750.00
- Petition and State Review for Jennie-O Turkey Farms Property
- Map of annexation areas
- Public Notice
- Ordinance #581
- Minutes from Plan Commission Meeting (Aug. 2, 2022) / Public Hearing
- Minutes from City Council Meeting (Aug. 15, 2022 and Sept. 12, 2022)

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Scanlan", is written over a horizontal line.

Michelle Scanlan
City Clerk



PETITION FOR ANNEXATION

PURSUANT TO SECTION 66.0217(2) WISCONSIN STATUTES WHERE NO ELECTORS RESIDE IN TERRITORY

We, the undersigned, constituting all of the owners of the real property, and all of the electors residing in the following territory of the Town of Richmond, St. Croix County, Wisconsin, lying contiguous to the City of New Richmond, petition to annex the territory described below and shown on the attached scale map to the City of New Richmond, St. Croix County, Wisconsin.

***** See attached Exhibit A Legal Description and Exhibit B Scale Map**

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

Signature of Petitioner(s)

Owner/Elector Name(s)

*** see below

Date

6/6/2022

Parcel Number

Address

Approximate Value: Land \$ Improvements \$

Current Annual Township Property Tax Amount \$

Number of Electors ***** See attached Exhibit C Parcel Information**

Present Land Use	Undeveloped	%	Commercial	%	Industrial	%
	Residential	%	Recreational	%		
Anticipated Land Use	Commercial	%	Industrial	%		
	Residential	%	Recreational	%		

Nature of land use adjacent to this property

Land in the City

Land in the Township

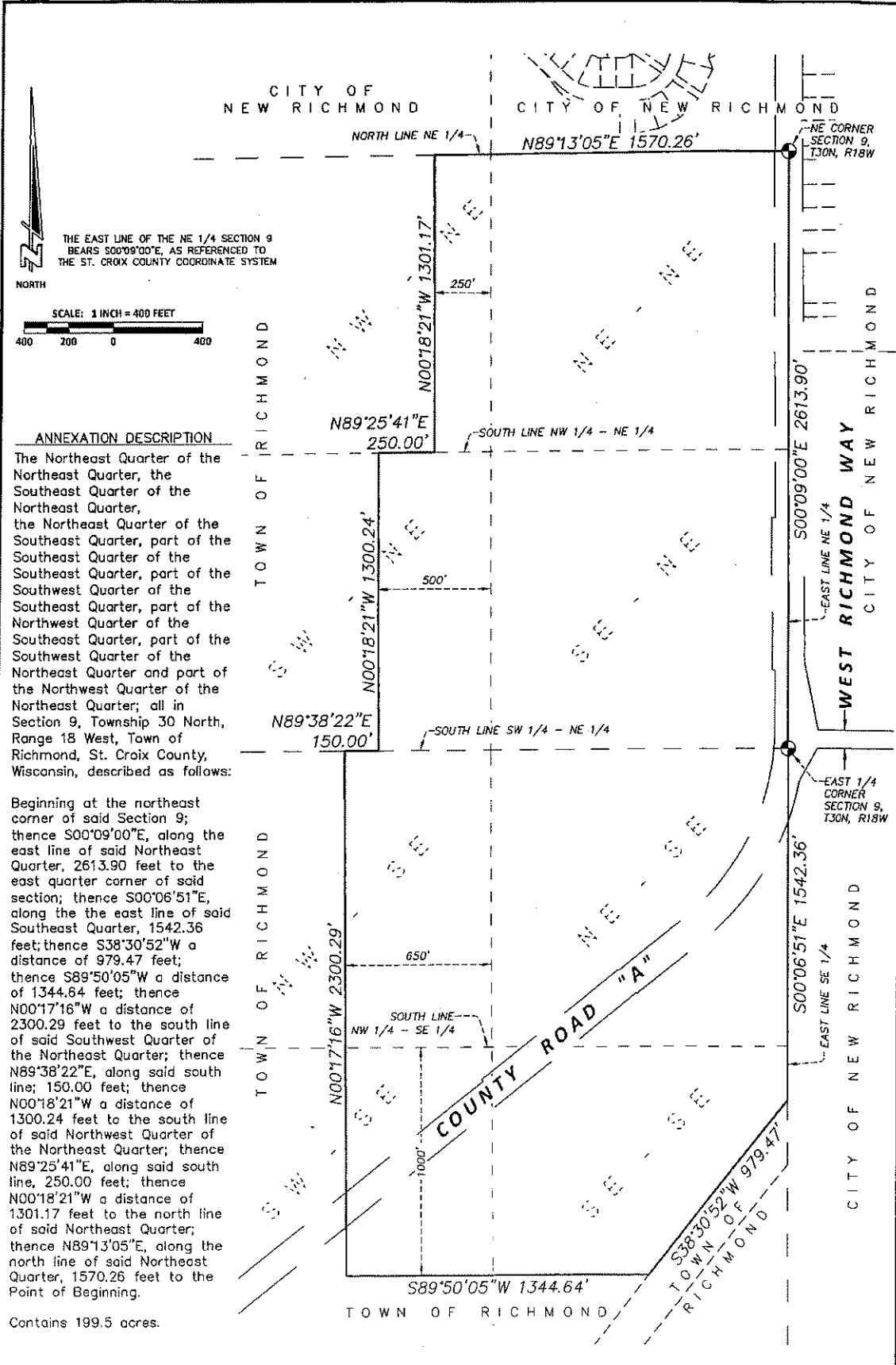
*** Steve J. Lykken, President of Jennie-O Turkey Store, Inc. a Minnesota corporation as successor by merger to The Turkey Store Company, a Wisconsin corporation as successor by merger to Jerome Fairbo Farms, Inc. and Jerome Farms, Inc.

EXHIBIT A - LEGAL DESCRIPTION

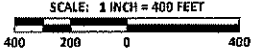
The Northeast Quarter of the Northeast Quarter, the Southeast Quarter of the Northeast Quarter, the Northeast Quarter of the Southeast Quarter, part of the Southeast Quarter of the Southeast Quarter, part of the Southwest Quarter of the Southeast Quarter, part of the Northwest Quarter of the Southeast Quarter, part of the Southwest Quarter of the Northeast Quarter and part of the Northwest Quarter of the Northeast Quarter; all in Section 9, Township 30 North, Range 18 West, Town of Richmond, St. Croix County, Wisconsin, described as follows:

Beginning at the northeast corner of said Section 9; thence $S00^{\circ}09'00''E$, along the east line of said Northeast Quarter, 2613.90 feet to the east quarter corner of said section; thence $S00^{\circ}06'51''E$, along the east line of said Southeast Quarter, 1542.36 feet; thence $S38^{\circ}30'52''W$ a distance of 979.47 feet; thence $S89^{\circ}50'05''W$ a distance of 1344.64 feet; thence $N00^{\circ}17'16''W$ a distance of 2300.29 feet to the south line of said Southwest Quarter of the Northeast Quarter; thence $N89^{\circ}38'22''E$, along said south line; 150.00 feet; thence $N00^{\circ}18'21''W$ a distance of 1300.24 feet to the south line of said Northwest Quarter of the Northeast Quarter; thence $N89^{\circ}25'41''E$, along said south line, 250.00 feet; thence $N00^{\circ}18'21''W$ a distance of 1301.17 feet to the north line of said Northeast Quarter; thence $N89^{\circ}13'05''E$, along the north line of said Northeast Quarter, 1570.26 feet to the Point of Beginning.

EXHIBIT B - SCALE MAP



THE EAST LINE OF THE NE 1/4 SECTION 9 BEARS S00°09'00"E, AS REFERENCED TO THE ST. CROIX COUNTY COORDINATE SYSTEM



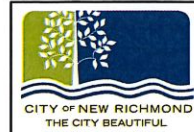
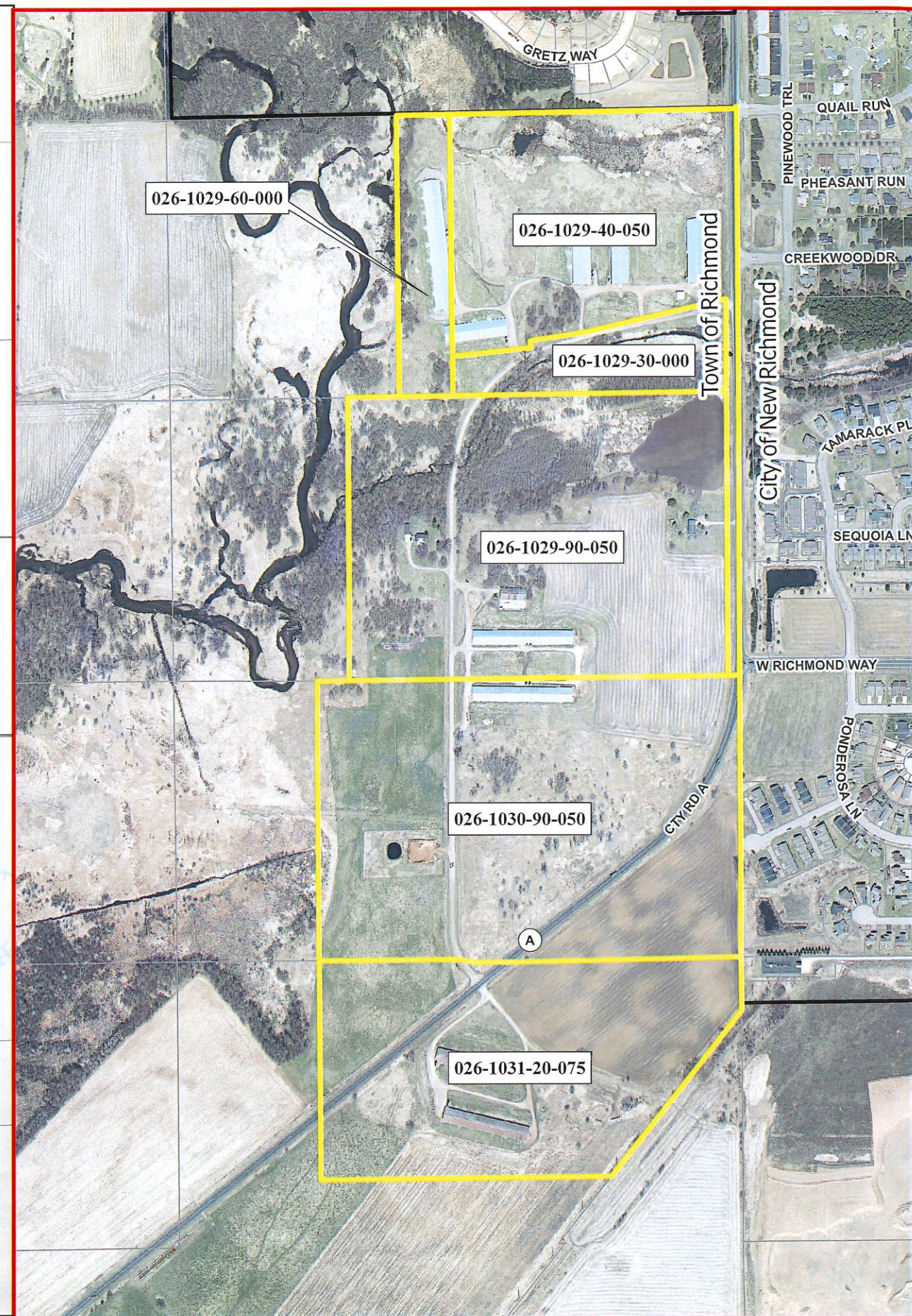
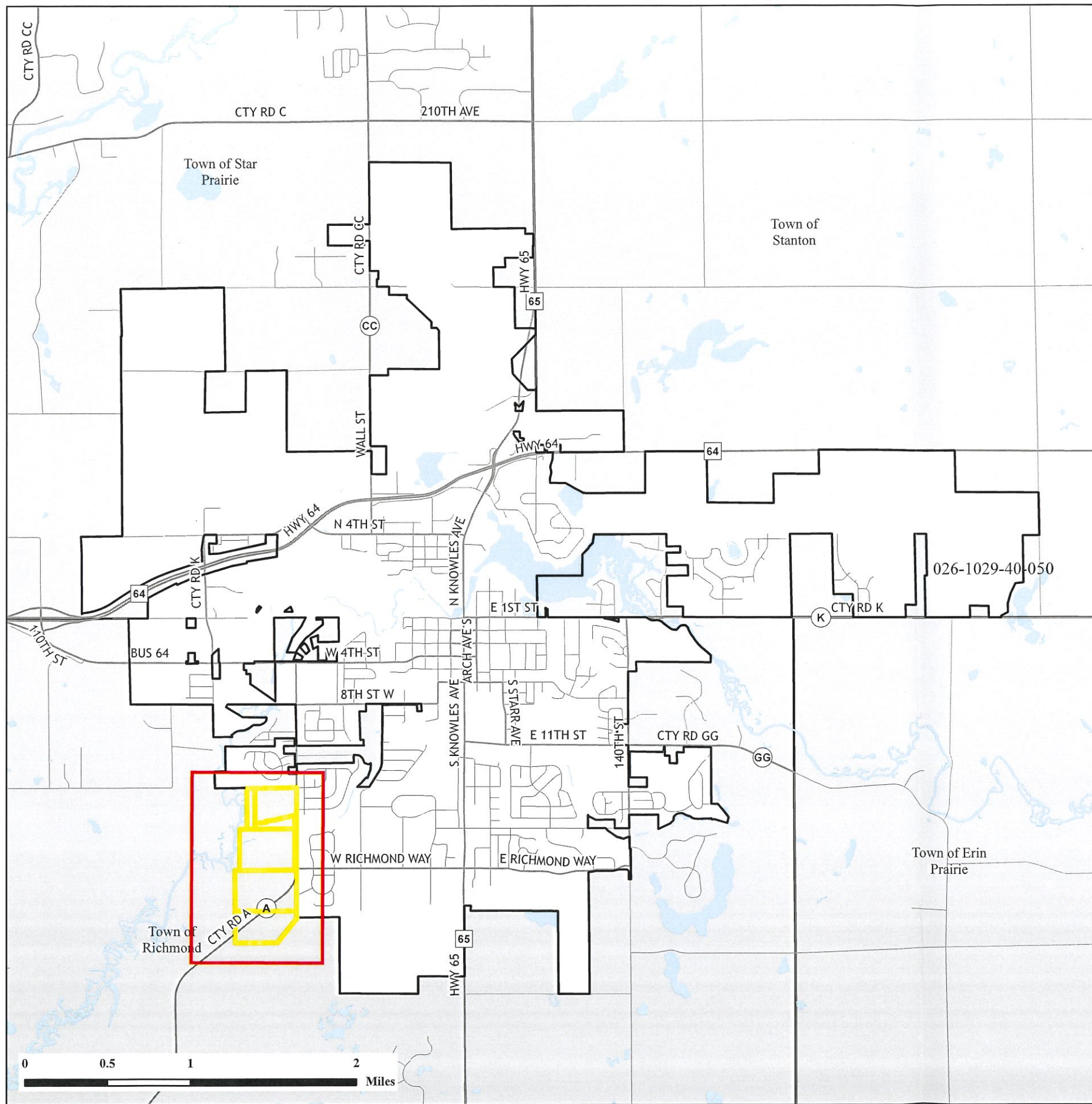
ANNEXATION DESCRIPTION

The Northeast Quarter of the Northeast Quarter, the Southeast Quarter of the Northeast Quarter, the Northeast Quarter of the Southeast Quarter, part of the Southeast Quarter, part of the Southwest Quarter of the Southeast Quarter, part of the Northwest Quarter of the Southeast Quarter, part of the Northwest Quarter of the Northeast Quarter and part of the Northwest Quarter of the Northeast Quarter; all in Section 9, Township 30 North, Range 18 West, Town of Richmond, St. Croix County, Wisconsin, described as follows:

Beginning at the northeast corner of said Section 9; thence S00°09'00"E, along the east line of said Northeast Quarter, 2613.90 feet to the east quarter corner of said section; thence S00°06'51"E, along the east line of said Southeast Quarter, 1542.36 feet; thence S38°30'52"W a distance of 979.47 feet; thence S89°50'05"W a distance of 1344.64 feet; thence N00°17'16"W a distance of 2300.29 feet to the south line of said Southwest Quarter of the Northeast Quarter; thence N89°38'22"E, along said south line; 150.00 feet; thence N00°18'21"W a distance of 1300.24 feet to the south line of said Northwest Quarter of the Northeast Quarter; thence N89°25'41"E, along said south line, 250.00 feet; thence N00°18'21"W a distance of 1301.17 feet to the north line of said Northeast Quarter; thence N89°13'05"E, along the north line of said Northeast Quarter, 1570.26 feet to the Point of Beginning.

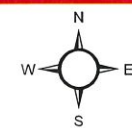
Contains 199.5 acres.

SHEET 1 OF 1	PROJECT: CREATIVE HOMES INVESTMENTS JEROME FAIRBO FARMS PROPERTY		OFFICIAL USE: <small>200 Technology Drive East Suite 5 Wauwatosa, WI 53222 Tel: 773-220-6666 Fax: 773-220-6668 Website: acassoc.com</small>	TRADE USE: <small>2000 State Street Suite 100 Madison, WI 53703 Tel: 773-361-5275 Fax: 773-361-5255 Website: s&nland.com</small>	DRAWN BY: CHECKED BY:
	ANNEXATION MAP & DESCRIPTION		AUTH-Consulting/associates S&N Land Surveying	DATE: DRAWN FILE: 1204-114-113-A-E REV FILE: JOB NUMBER: 1254-013	REVISION DESCRIPTION:



City/Town Boundary

CITY OF NEW RICHMOND: ANNEXATIONS



Grid: WI CRS St. Croix (Feet)
 Projection: Transverse Mercator
 Datum: NAD 83
 Imagery: Spring 2020
 Date: 14 June 2022

Exhibit C – Parcel Information

Parcel 1

Parcel Number	026-1029-60-000
Address	None
Acreage	7.57 Acres
Current Assessed Value – Land	\$0.00
Current Assess Value – Improvements	\$0.00
2021 Property Tax Amount	\$0.00
Number of Electors	0
Present Land Use	100% Commercial Agricultural
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Parcel 2

Parcel Number	026-1029-40-050
Address	Primary – 1680 County Road A, New Richmond WI 54017 Secondary – 1690 County Road A, New Richmond WI 54017
Acreage	35.080 Acres
Current Assessed Value – Land	\$64,700
Current Assess Value – Improvements	\$485,400
2021 Property Tax Amount	\$5,833.61
Number of Electors	0
Present Land Use	100% Commercial Agricultural
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Parcel 3

Parcel Number	026-1029-30-000
Address	None
Acreage	12.5 Acres
Current Assessed Value – Land	\$7,700
Current Assess Value – Improvements	\$0.00
2021 Property Tax Amount	\$82.51
Number of Electors	0
Present Land Use	100% Undeveloped
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Parcel 4

Parcel Number	026-1029-90-050
Address	Primary – 1670 County Road A, New Richmond WI 54017 Secondary – 1650 County Road A, New Richmond WI 54017 Secondary – 1664 County Road A, New Richmond WI 54017
Acreage	52.80 Acres
Current Assessed Value – Land	\$126,900
Current Assess Value – Improvements	\$517,900
2021 Property Tax Amount	\$6,848.39
Number of Electors	0
Present Land Use	100% Commercial Agricultural
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Parcel 5

Parcel Number	026-1030-90-050
Address	1633 County Road A, New Richmond WI 54017
Acreage	59.70 Acres
Current Assessed Value – Land	\$41,500
Current Assess Value – Improvements	\$162,100
2021 Property Tax Amount	\$2,120.61
Number of Electors	0
Present Land Use	100% Commercial Agricultural
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Parcel 6

Parcel Number	026-1031-20-075
Address	1633 County Road A, New Richmond WI 54017
Acreage	41.41 Acres
Current Assessed Value – Land	\$38,100
Current Assess Value – Improvements	\$264,200
2021 Property Tax Amount	\$3,178.26
Number of Electors	0
Present Land Use	100% Commercial Agricultural
Anticipated Land Use	100% Residential
Nature of Adjoining Land Use – City	Residential, Recreational, Undeveloped
Nature of Adjoining Land Use – Town	Recreational, Undeveloped, Commercial Agricultural

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Jennie-O Turkey Store**

Petition Number: **14552**

1. Territory to be annexed: From **TOWN OF RICHMOND** To **CITY OF NEW RICHMOND**

2. Area (Acres): 199.5

3. Pick one: Property Tax Payments

OR Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ \$1348.00

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$6740.00

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: Petitioner City Village

s.66.0307 s.66.0225 s.66.0301

Other: _____

4. Resident Population: _____ Electors: 2 Total: 2

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100 % Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential

In the town?: Undeveloped/Agriculture

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer Water supply Storm sewers

Police/Fire protection EMS Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No Town Yes No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately
or, write in number of years. as requested _____

Water Supply immediately
or, write in number of years. as requested _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: Extension of sewer and water main and new lift station, estimated at \$500,000

11. Planning & Zoning:

- a. Do you have a comprehensive plan for the City/Village/Town? Yes No
Is this annexation consistent with your comprehensive plan? Yes No

- b. How is the annexation territory now zoned? The property is currently zoned rural residential.
The future land use of this area will be predominantly residential, with some mixed use (e.g. commercial, professional office, etc) closer to CTH A. Parcels 026-1029-40-050, 026-1029-60-000, and 026-1029-30-000 will be assigned a zoning designation of Z2 Suburban. The balance of the parcels will be zoned Z1 Agriculture for the time being.
- c. How will the land be zoned and used if annexed?
-

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

The former turkey farms were in the New Richmond community for decades. As this area became more urbanized and steadily surrounded by additional homes and a park, the property owners understood that it would make sense to someday have the property appraised and sold for development. The annexation and future development of the site is consistent with the City's future land use plans, and the City looks forward to seeing the orderly phased development of this large site over the next several years.

Prepared by: Town City Village

Name: Michelle Scanlan

Email: mscanlan@newrichmondwi.gov

Phone: 715-246-4268

Date: 1/4/2023

Please **RETURN PROMPTLY** to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)

REAL PROPERTY LISTERS ANNEXATION REVIEW

1. Territory to be annexed: | From Town of: | To City/Village of:
199.5 Acres Jerome Fairbo farms | Richmond | New Richmond

2. Checklist: (Y) Yes; (N) No; (NA) Not applicable; (NC) Not checked

Location and Position

- (1) Location description by government lot, recorded private claim, 1/4 - 1/4 section, section, township, range and county
- (2) Contiguous with existing village/city boundaries
- (3) Creates an island area in Township (completely surrounded by city)
- (4) Creates an island area in City (completely surrounded by town)

Petition and Map Information

- (1) Identify owner(s) of annexed land
- (2) Identify parcel ID numbers included in annexation.
- (3) Identify parcel ID numbers being split by annexation
- (4) North arrow
- (5) Graphic Scale
- (6) Streets and Highways shown and identified
- (7) Legend
- (8) Total area/acreage of annexation

3. Other relevant information and comments: No comments, annexation documents appear to be complete.

Prepared by: Brett Budrow
Title: Planning & Land Info Admin
Phone: 715-386-4678
Date: 01/17/2023

Please **RETURN PROMPTLY** to:
Municipal Boundary Review
PO Box 1645
Madison WI 53701
(608) 264-6102 **FAX** (608) 264-6104
wimunicipalboundaryreview@wi.gov

Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701
608-264-6102 Fax: 608-264-6104
wimunicipalboundaryreview@wi.gov
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Jennie-O Turkey Store**

Petition Number: **14552**

1. Territory to be annexed: From **TOWN OF RICHMOND** To **CITY OF NEW RICHMOND**

2. Area (Acres): **211.41**

3. Pick one: Property Tax Payments

OR Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ **1348.00**

a. Title of boundary agreement _____

b. Year adopted _____

b. Total that will be paid to Town

(annual tax multiplied by 5 years): **6740.00**

c. Participating jurisdictions _____

d. Statutory authority (pick one)

c. Paid by: Petitioner City Village

s.66.0307 s.66.0225 s.66.0301

Other: _____

4. Resident Population: Electors: **0** Total: **0**

5. Approximate **present land use** of territory:

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Undeveloped: **100**% **Agricultural**

6. If territory is undeveloped, what is the **anticipated use**?

Residential: _____% Recreational: _____% Commercial: _____% Industrial: _____%

Other: _____%

Comments: _____

7. Has a preliminary or final plat been submitted to the Plan Commission: Yes No

Plat Name: _____

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential: North and East

In the town?: **Agricultural West and South; Non-metallic mine SE corner.**

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer Water supply Storm sewers

Police/Fire protection EMS Zoning

Other _____

10. Is the city/village or town capable of providing needed utility services?

City/Village Yes No Town Yes No

If yes, approximate timetable for providing service: City/Village Town

Sanitary Sewers immediately
or, write in number of years. _____

Water Supply immediately
or, write in number of years. _____

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes No

If yes, identify the nature of the anticipated improvements and their probable costs: _____

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town? Yes No

Is this annexation consistent with your comprehensive plan? Yes No

b. How is the annexation territory now zoned? Rural Residential

c. How will the land be zoned and used if annexed? Residential

12. Elections: New ward or Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, elections@wi.gov or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

Prepared by: Town City Village

Name: Patrick Earley

Email: clerk@townofrichmondwi.gov

Phone: 715-808-1795

Date: 1-9-2023

Please RETURN PROMPTLY to:

wimunicipalboundaryreview@wi.gov

Municipal Boundary Review

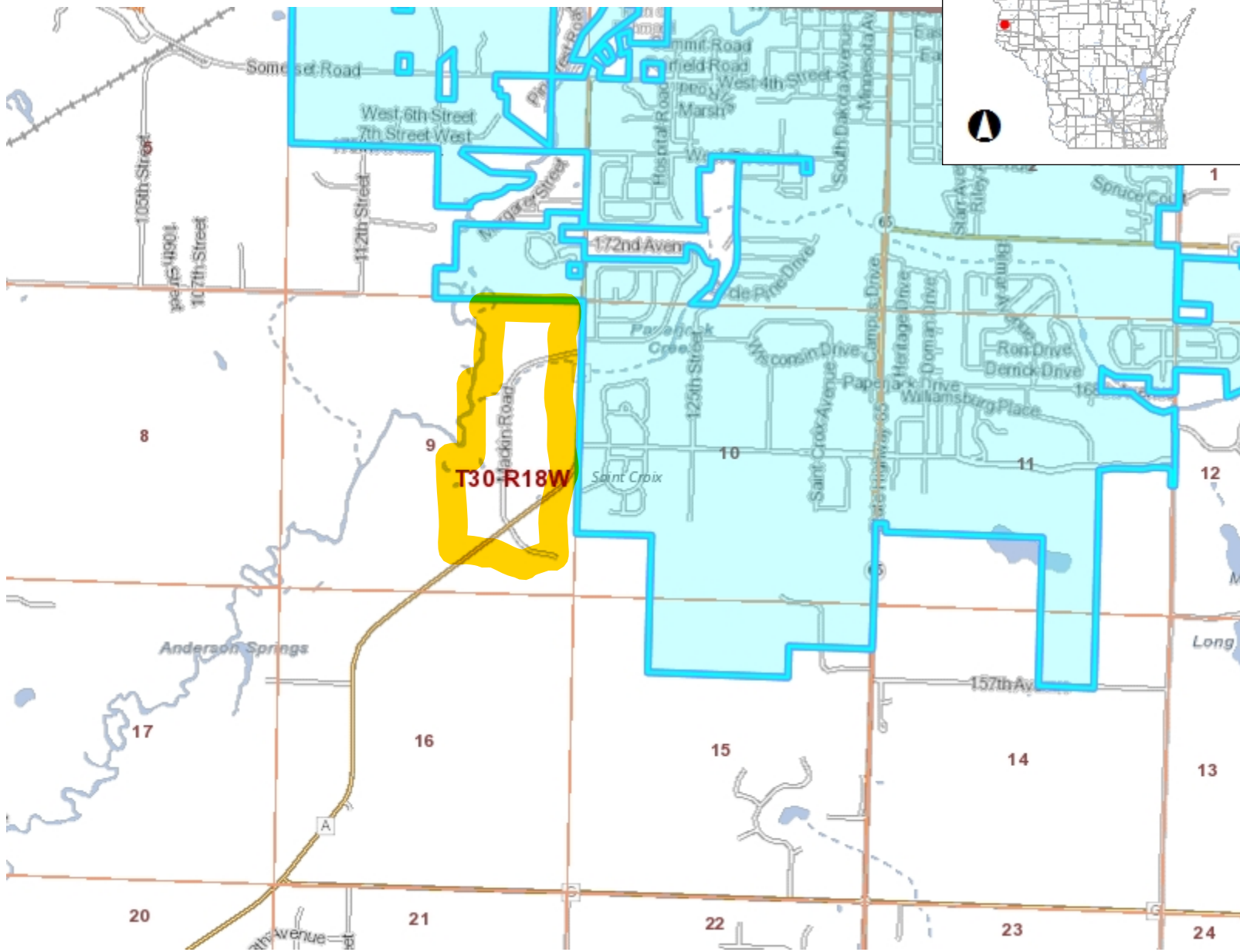
PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

(March 2018)



Surface Water Data Viewer Map



- Legend**
- Township
 - Section
 - Quarter-Quarter
 - County Boundary
 - Cities, Towns & Villages**
 - City
 - Village
 - Civil Town
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroads
 - Tribal Lands
 - Rivers and Streams
 - Intermittent Streams
 - Lakes and Open water



NAD_1983_HARN_Wisconsin_TM

1: 31,680

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes



TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY-DESIGNEE

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

January 26, 2023

PETITION FILE NO. 14552

MICHELLE SCANLAN, CLERK
CITY OF NEW RICHMOND
156 E 1ST ST
NEW RICHMOND, WI 54017-1802

PATRICK EARLEY, CLERK
TOWN OF RICHMOND
1453 COUNTY ROAD GG
NEW RICHMOND, WI 54017-6715

Subject: JENNIE-O TURKEY STORE ANNEXATION

The proposed annexation submitted to our office on January 04, 2023, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of New Richmond, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14552 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2626>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner