

**PETITION FOR DIRECT ANNEXATION  
BY UNANIMOUS APPROVAL**  
(Section 66.0217(2), Wis. Stats.)

TO: Clerk, Town of Milton  
23 First Street  
Milton, WI 53563

Clerk, City of Milton  
710 S. Janesville Street  
Milton, WI 53563

The undersigned, "Owner," being the sole owner of the Territory (described and defined below), hereby petition the City Council of the City of Milton, a municipal corporation, located in Rock County, Wisconsin, to annex the Territory from the Town of Milton, located in Rock County, Wisconsin, to the City of Milton. There are no persons residing in such Territory. The Territory is contiguous to the City of Milton.

The territory proposed for direct annexation from the Town of Milton to the City of Milton is more particularly described on Exhibit A, and is shown on the scale map attached as Exhibit B (the "Territory").

The undersigned request that this annexation be approved and take effect in the manner provided for by law.

**Owner**

Owner

Clasen Quality Chocolate, Inc.

By: \_\_\_\_\_

Name: Jay Jensen

Title: President

Territory

38.2 acres located at North  
Vickerman Road in the  
Town of Milton, WI with a  
parcel identification number  
of 6-13-269 (part of)

Date

4/17, 2023

EXHIBIT A

LEGAL DESCRIPTION OF TERRITORY TO BE ANNEXED

[SEE ATTACHED]

**Legal Description**

Part of the Northeast 1/4 of the Southeast 1/4 of Section 36, Township 4 North, Range 13 East, Town of Milton, Rock County, Wisconsin being more particularly described as follows:

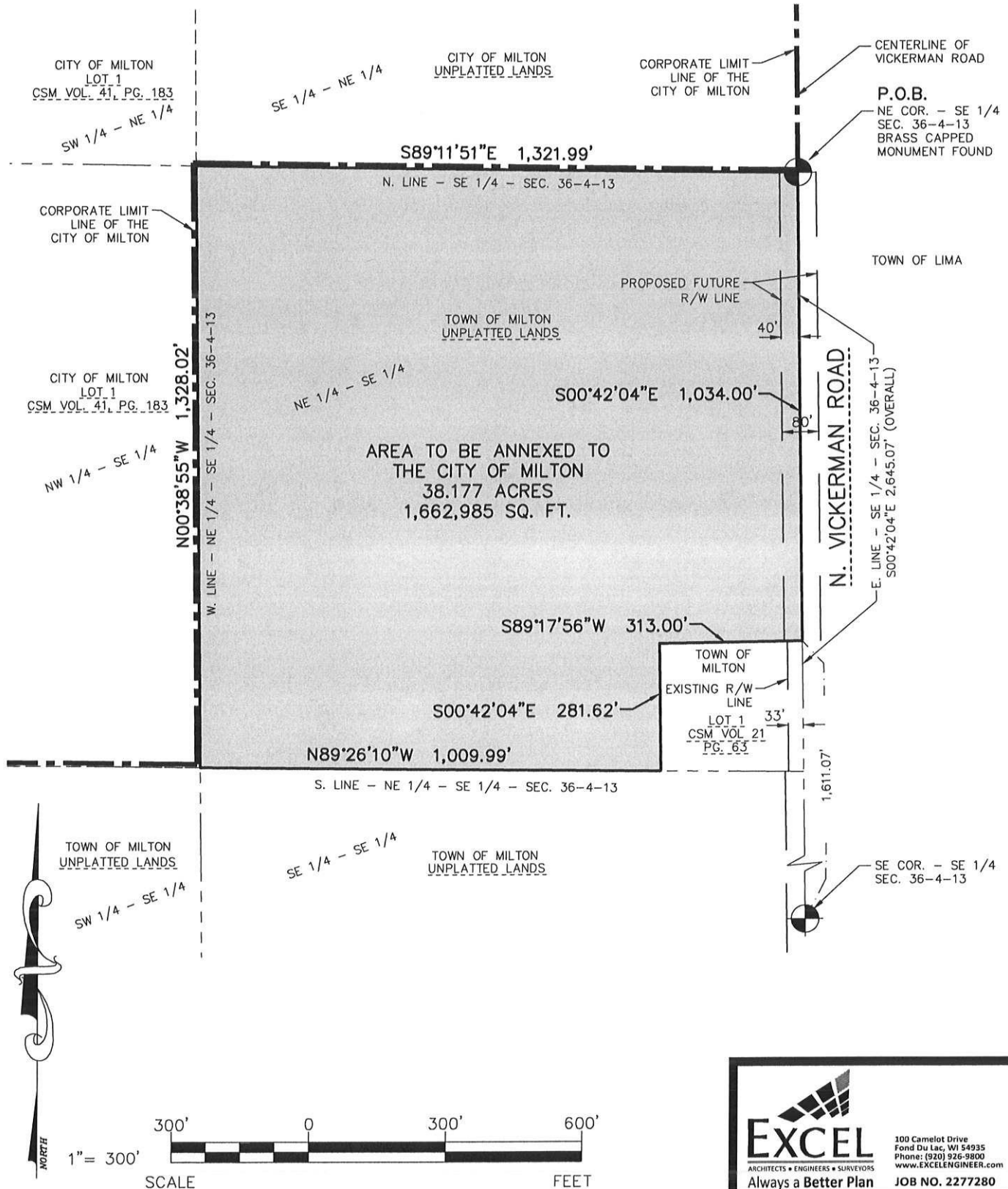
Beginning at the Northeast corner of said Southeast 1/4; thence South 00°-42'-04" East along the East line of said Southeast 1/4, a distance of 1,034.00 feet to the Easterly extension of the North line of Lot 1 of Certified Survey Map recorded in the Rock County Register of Deeds Office on March 2, 1998 in Volume 21 in Certified Survey Maps on Page 63 as Document No. 1360815, thence South 89°-17'-56" West along said Northerly line and it's Easterly extension, a distance of 313.00 feet to the Northwest corner of said Lot 1; thence South 00°-42'-04" East along the West line of said Lot 1, a distance of 281.62 feet to the South line of said Northeast 1/4; thence North 89°-26'-10" West along said South line, a distance of 1,009.99 feet to the Southwest corner of said Northeast 1/4; thence North 00°-38'-55" West along the West line of said Northeast 1/4, a distance of 1,328.02 feet to the Northwest corner of said Northeast 1/4; thence South 89°-11'-51" East along the North line of said Southeast 1/4, a distance of 1,321.99 feet to the point of beginning.

EXHIBIT B

SCALE MAP OF TERRITORY TO BE ANNEXED

[SEE ATTACHED]

# ANNEXATION EXHIBIT



# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Clasen Quality Chocolate**

Petition Number: **14591**

1. Territory to be annexed: From **TOWN OF MILTON** To **CITY OF MILTON**

2. Area (Acres): 38.2

3. Pick one: ☒ Property Tax Payments

OR ☐ Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 591.87 for 117.63 acres

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$960.75 (based on 38.2 acres)

c. Paid by: ☐ Petitioner ☒ City ☐ Village

☐ Other: \_\_\_\_\_

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

☐ s.66.0307 ☐ s.66.0225 ☐ s.66.0301

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: \_\_\_\_\_%

6. If territory is undeveloped, what is the **anticipated use**?

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: 100 %

Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a ☐ preliminary or ☐ final plat been submitted to the Plan Commission: ☐ Yes ☒ No

Plat Name: The plat has not been submitted to the Plan Commission at this time.

8. What is the **nature of land use adjacent** to this territory in the city or village?

In the town?: City of Milton

9. What are the **basic service needs** that precipitated the request for annexation?

☒ Sanitary sewer ☒ Water supply ☒ Storm sewers

☐ Police/Fire protection ☐ EMS ☒ Zoning

Other \_\_\_\_\_

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10. Is the city/village or town capable of providing needed utility services?

City/Village   ☒ Yes   ☐ No                      Town       ☐ Yes       ☐ No

If yes, approximate timetable for providing service:                      City/Village                      Town

Sanitary Sewers immediately                      ☐                      ☐  
                    or, write in number of years.                        1                              

Water Supply immediately                      ☐                      ☐  
                    or, write in number of years.                        1                              

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

☒ Yes       ☐ No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

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11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?                      ☒ Yes       ☐ No

Is this annexation consistent with your comprehensive plan?                      ☒ Yes       ☐ No

b. How is the annexation territory now zoned? \_\_\_\_\_

c. How will the land be zoned and used if annexed?                     M-2 General Industrial District                     

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12. Elections: ☒ New ward or ☐ Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

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13. Other relevant information and comments bearing upon the public interest in the annexation:

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Prepared by:   ☐ Town    ☒ City    ☐ Village

Name:                      Jenny Salvo

Email:                      [jsalvo@milton-wi.gov](mailto:jsalvo@milton-wi.gov)

Phone:                      (608) 868-6900

Date:                      05/08/2023

(March 2018)

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Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

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**From:** [Michelle Schultz](#)  
**To:** [Schmidtke, Erich J - DOA](#)  
**Subject:** RE: Proposed Milton Annexation  
**Date:** Friday, May 5, 2023 4:46:03 PM  
**Attachments:** [image001.png](#)

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**CAUTION: This email originated from outside the organization.**  
**Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Erich,

Legal is good.

Thanks,

Michelle

Michelle Schultz  
Rock County, State of Wisconsin  
Real Property Lister / LIO  
51 S. Main St.  
Janesville, WI 53545  
[michelle.schultz@co.rock.wi.us](mailto:michelle.schultz@co.rock.wi.us)  
(608) 757-5607

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**From:** Schmidtke, Erich J - DOA <Erich.Schmidtke@wisconsin.gov>  
**Sent:** Friday, May 5, 2023 1:41 PM  
**To:** Michelle Schultz <Michelle.Schultz@co.rock.wi.us>  
**Subject:** Proposed Milton Annexation

**CAUTION:** This email originated from outside the Rock County email domain. Do not click any links or attachments unless you recognize the sender and know the content is safe. If you feel this email is a potential phishing attempt, please submit it using the Phish Notify button. If you interacted with any links or attachments that you feel were malicious, please contact Rock-IT immediately.

Hello Michelle,  
Here is a proposed annexation to Milton from Milton for you review and comments.  
Thank you for your help,  
Erich

Erich Schmidtke  
Municipal Boundary Review - DOA  
101 East Wilson Street  
PO Box 1645, Madison, WI 53701



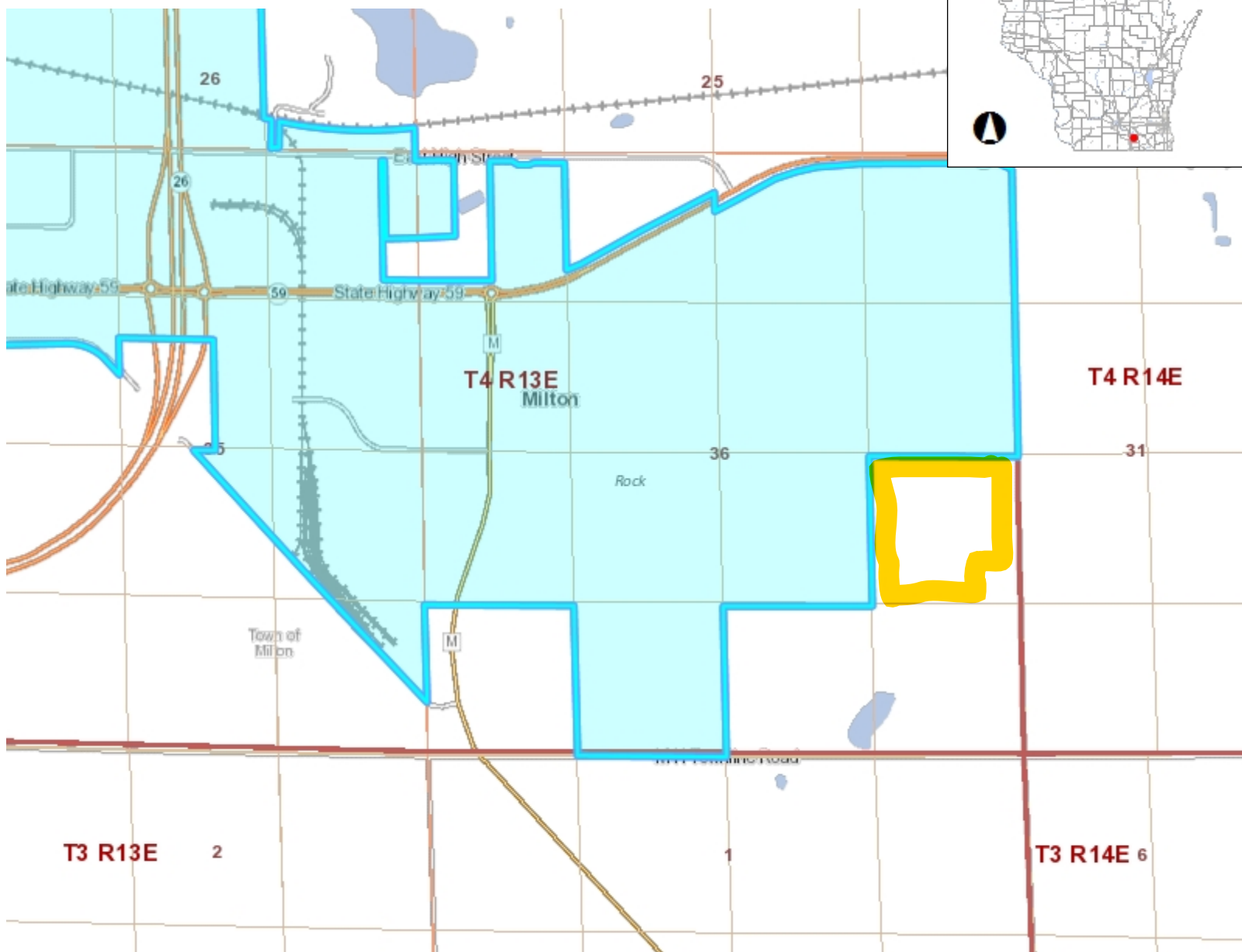
(608) 264-6102

[erich.schmidtke@wisconsin.gov](mailto:erich.schmidtke@wisconsin.gov)

<http://doa.wi.gov/municipalboundaryreview>



# Surface Water Data Viewer Map



## Legend

- Township
- Section
- Quarter-Quarter
- County Boundary
- Cities, Towns & Villages
  - City
  - Village
  - Civil Town
- Municipality
- State Boundaries
- County Boundaries
- Major Roads
  - Interstate Highway
  - State Highway
  - US Highway
- County and Local Roads
  - County HWY
  - Local Road
- Railroads
- Tribal Lands
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water

0.5 0 0.25 0.5 Miles

NAD\_1983\_HARN\_Wisconsin\_TM

1: 15,840

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

## Notes



# Township N. 4 N. Range N. 13 East 4<sup>th</sup> Mer. (Wis. Ter.)



Meanders of Rock River & Kuskawenong L.		
Post	Course	Ch. & Lk.
1.	S 42 E	11.00
	S 49 1/2 E	5.50
	S 60 E	13.00
	N 88 1/2 E	9.50
	S 28 E	7.00
	S 3 1/2 E	19.00
	S 22 E	10.00
	S 27 1/2 W	30.00
2.	S 73 3/4 W	21.50
3.	S 77 W	14.47
East side		
4.	N 69 1/2 E	18.9
	N 53 E	13.77
	N 58 E	4.39
	N 56 1/2 E	5.27
	N 69 1/2 E	7.74
	N 79 1/2 E	5.43
	N 88 1/2 E	15.61
	S 84 1/2 E	6.05
	N 68 1/2 E	2.41
	S 58 E	5.35
5.	S 86 1/2 E	15.05
6.	N 40 E	14.10
	N 52 1/2 E	9.65
	N 48 1/2 E	21.84
	N 47 E	36.70
	N 3 E	2.35
	N 41 E	12.41
	N 47 1/2 E	1.34
	N 56 1/2 E	3.98
7.	N 55 1/2 E	8.25
	N 21 E	6.50
8.	N 34 1/2 E	7.30
Deer Lake		
10.	N 55 W	9.27
	S 70 W	8.93
	S 49 1/2 W	5.00
	S 77 1/2 W	6.12
	N 79 1/2 W	7.50
	S 52 W	6.34
	S 13 1/2 W	9.89
	S 49 1/2 E	10.00
	N 81 1/2 E	5.93
	S 59 1/2 E	7.00
	N 78 1/2 E	4.34
	S 56 1/2 E	6.12
	N 70 E	13.18
9.	N 16 E	2.40
	N 4 E	3.96
	N 16 E	8.13
	N 28 W	5.36

The above Map of Township N. 4 (S. E. of L. Kuskawenong) of Range N. 13 E of 4<sup>th</sup> Principal Meridian (Wis. Ter.) is strictly conformable to the field notes of the Survey thereof on file in this Office, which have been examined and approved.  
 Surveyor General's Office  
 Cincinnati,

The above Map of Township N. 4<sup>th</sup> of Range N. 13 East 4<sup>th</sup> Principal Meridian (Wis. Ter.) is strictly conformable to the field notes of the Survey thereof on file in this Office, which have been examined and approved.  
 Surveyor General's Office  
 Cincinnati 26 March 1835

Survey designated	By Whom Surveyed	Date of Contract	Amount of Survey	When Surveyed	When Surveyed
Subdivision	Geo. W. Harrison	18th Nov. 1833	2. 15. 87	1st of 1834	3rd of 1834
Township lines	Mullett & Brink	9th July 1833	1. 18. 11	3rd of 1833	3rd of 1834
	Same	17th Aug. 1833	20. 56. 78	11th of 1833	2nd of 1836
Subdivision	N. Burnham	26 Dec "	61. 47. 80	3rd of 1836	1st of 1837

of Lake  
of Lake





TONY EVERS

GOVERNOR

KATHY BLUMENFELD

SECRETARY

**Municipal Boundary Review**

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview>

May 30, 2023

PETITION FILE NO. 14591

JENNY SALVO, CLERK  
CITY OF MILTON  
710 S JANESVILLE ST  
MILTON, WI 53563-1748

STEPHANIE CULLEN, CLERK  
TOWN OF MILTON  
23 FIRST STREET  
MILTON, WI 53563-1122

Subject: CLASEN QUALITY CHOCOLATE ANNEXATION

The proposed annexation submitted to our office on May 05, 2023, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the City of Milton, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14591 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to [mds@wi.gov](mailto:mds@wi.gov) or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2665>  
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner